

**Staff Assembly Council Meeting Notes
April 12, 2007**

SA Representatives:

Chair	Sherry Main	Present
Vice Chair	Mike Puritz	Present
Immediate Past Chair	Ramona Agrela	Present
Finance	Andrea Denish	Absent
Council Communications	Heather Wuebker	Present
CUCSA (Sr.)	Ramona Agrela	Present
CUCSA (Jr.)	Penny White	Present

Standing Committee Representatives:

Communications	Mary Lou Ledgerwood	Absent
Scholarship	Steven Johnson	Absent
Staff Appreciation	Michelle Foley	Absent
Training and Development	Lara Farhadi	Present
Special Projects	Jeri Frederick	Absent
	Sandra Longnecker	Absent
Marketing	Alice Parsons	Present
Staff Ambassadors	Kathy Eiler	Present

Statement of Subject - Call to Order and Approval of Minutes

Main Points – Main called the meeting to order. Parsons moved to approve March meeting minutes; Farhadi seconded. Minutes were approved.

Statement of Subject – A&PW Update

Tabled until May meeting.

Statements of Subject – National Marrow Donor Program

Main Points – Shelley and Anissa from the National Marrow Donor Program gave a brief presentation on registering for the marrow and blood stem cell transplant registry. Goal is to grow the registry in size (to 6 million donors) and diversity of donors. Shelley will be attending the May 16 Health Fair to garner further support from UCI community.

Statements of Subject – EVC Meeting Recap

Main Points – Puritz recapped the meeting with the EVC, noting that August 28 has been set for the staff picnic in the park. Puritz handed out update on staff assembly activities at EVC meeting; noted that sports nights went over very well. Discussion of better event advertising to draw more participants at all events. Noted possible staff assembly sponsored event - UCLA v. Cal State football game.

Statements of Subject – Council Elections

Main Points – Main noted open positions of Chair, Vice Chair, Council Communications, and several appointed chairs positions. Mike Puritz was nominated and recommended to run as Chair.

Statement of Subject – Wellness and Safety Fair Update

Main Points – Fair was noted in staff assembly flyer produced by Parsons; will be distributed around campus and at the fair.

Statement of subject – Staff Service Awards

Main Points – Event will take place June 18, 2007 from 8:30 – 11:30 a.m. in the park. Agrela is serving on the committee. Staff assembly assistance is needed to help staff the event. Main reminded the committee to order pins and update email lists for invitations to the event.

Statement of subject – Committee Update: CUCSA

Main Points – White and Agrela attended the CUCSA meeting in March at UC Berkeley. Received an update on the benefits options going out to bid, met with work groups, heard from bio-fuel research group and toured facilities. Next meeting is scheduled for June 7-8 at UCLA with a Jun26 event for staff.

Statement of subject – Committee Update: Budget

Main Points – Budgets were distributed; discussion was postponed until next meeting.

Statement of subject – Committee Update: Communications

Main Points – Farhadi announced she will be assisting Ledgerwood with website.

Statement of subject – Committee Update: Marketing

Main Points – Parsons handed out flyer that will be going to print before next meeting.

Statement of subject – Committee Update: Education & Enrichment

Main Points – Farhadi noted last month's successful workshop with Heather Moreno in which Moreno presented information on health, fitness, and how to avoid certain unhealthy foods in your diets. Next session will be in May with guest speaker Katherine Venice.

Statement of subject – Committee Update: Staff Ambassadors

Main Points – Eiler informed the group that the Staff Ambassadors would be meeting the following week. There will be a hospital update in May, more details forthcoming. A law school update is in the works – the Chancellor or EVC will host. Discussed trip to Regents; had three attendees who learned more about the role of the Regents and issues they work with. Possible future events include a tree walk around campus as well as an architectural design tour of campus.

Statement of subject – As Offered

Main Points – Main noted the upcoming June 20 dedication of Donald Bren Hall.

Meeting adjourned. Next meeting is scheduled for May ____ at 1p.m. in 501 Aldrich Hall.