

Staff Assembly Council Meeting Notes August 9, 2001

SA Representatives:

Chair	Mike Delo	Present
Vice Chair	Lorrie Minkel	Absent
Immediate Past Chair	Barbara Ellerbrock	Absent
Finance	Dianne Bean	Absent
Council Communications	Cindy Wilson	Present
Parliamentarian	Bernadette Strobel-Lopez	Present
CUCSA (Sr.)	Liz Toomey	Absent
CUCSA (Jr.)	Lynda Brewer	Present
UCIMC At Large	Linda Ezell	Absent
Campus At Large	Leslie Pearlman	Absent

Standing Committee Representatives:

Communications & Publications	Penny White	Present
Scholarship	Ramona Agrela	Absent
Staff Appreciation	Maria Gillespie	Present
Training & Development	Laura Ferejohn	Absent
Workplace Issues	Candice Garretson	Absent

Other Staff Members:

Anne Fink, Benefits

Statement of Subject - Call to Order and Welcome to New Members

Main Points - Mike called the meeting to order.

Statement of Subject - Approval of Minutes

Main Points - Minutes read and approved with noted corrections.

Statement of Subject - Benefit Information

Main Points - Anne asked to speak to the Council to thank us for supporting her during the UCRS Board election and announcing her win to the campus. She asked that Staff Assembly co-sponsor a forum with Benefits in the future. She also described her duties as UCRS Board Representative; how the meetings are set up, who attends and topics they discuss. Some of the topics recently discussed have been flex work schedules, phased retirement and compliance of benefit plans. Since Anne's platform for the election was 'Responsive to Staff', she would like to some campus brown bags. Mike suggested she put together an organizational flow chart describing who goes to these meetings and the process in which topics flow through the appropriate channels. He also suggested a handout with Frequently Asked Questions. Anne mentioned that at the next UCRS meeting, President Atkinson is scheduled to attend. It was suggested that the campus brown bag after that meeting include what topics came up at that meeting and what was President Atkinson's response. Anne asked if Staff Assembly could send out zotmails announcing these brown bag lunches. It was also suggested that she and Gail Brooks present a brown bag lunch together.

Statement of Subject - Staff Picnic

Main Points - Maria handed out a preliminary announcement for the picnic for us to review before it was sent to the campus via zotmail. The theme this year is Mardi Gras. The picnic will be held on Tuesday, August 28, 2001 from 11:30am to 1:30pm in Aldrich Park. Much to the disappointment of previous dunkees, it was announced that there would be no dunk tank this year! All kidding aside, the previous dunkees were very happy to hear this news. In keeping with the theme, a suggestion was made that we should have a 'Rex' (King of Mardi Gras) and asked for suggestions on how we should select this person. A parade was also suggested, but dropped for lack of planning time. It was suggested that planning for next year's picnic start shortly after this one is over, so it doesn't get lost in the shuffle of Fiscal Close and

so that Council could participate and assist rather than one person doing most of work over the summer. Other suggestions included having a balloon arch as the gateway to Mardi Gras. Maria asked for suggestions for volunteer judges for the contests. The Council agreed that Deans and Managers would be best for this. Maria also expressed some concern over the fact that the drinks were donated last year and this year we were being charged the 'at-cost'. Mike Okayed this charge. It was also relayed that staff would like more free food at future picnics.

- Action - Send email to council asking for picnic volunteers.
- Responsibility - Maria Gillespie

Statement of Subject - EVC Meeting

Main Points - At the last EVC meeting, the EVC expressed concern over effective Campus Communication. The council member that attended presented ideas to the EVC and he was pleased with the results.

- Action - Rough out a calendar or Staff Assembly Events for the upcoming year.
- Responsibility - Penny White

Statement of Subject - Quarter Century Club Update

Main Points - Mike relayed that Bob Daly had met with Carolyn Hunt in the Chancellor's office and suggested that the EVC propose this program to the Chancellor. Carolyn expressed some concern over this, however.

Statement of Subject - Review Action Listing

Main Points - Mike will send an email outlining this.

Statement of Subject - Review Goals for 2001-2002

Main Points - Mike emailed us a list of goals he envisions for Staff Assembly in the upcoming year and asked that we look it over and make suggestions and/or come up with other goals to be discussed.

Statement of Subject - Additional Topics

Main Points - Lynda Brewer suggested that Staff Assembly think of ways to beef up our budget for the next year so we can perk up the Staff Service Award gifts. It was also suggested that Rod Kempton of Human Resources speak to Council at a future meeting to tell us what he does, what his goals are and how the council can help him achieve those goals. Cindy asked for volunteers to take the minutes at the next meeting as she will be on vacation. Mike said he would recruit someone.

Meeting adjourned - Next meeting will be in 112 SEI on Thursday, September 13, 2001 from 2:30 - 4:30.

Summary of 2000-2001 Meetings

- July 12 - Met in the Koll Room at the Bren Center, Welcomed new members, Meal with Mike signups, Staff Picnic, QCC update, Recruitment of Committee Members, Task Force Update
- August 9 - Met in 112 SEI, Benefits Information, Staff Picnic, QCC Update