

**Staff Assembly Council Meeting Notes
December 10, 2009**

SA Representatives:

Chair	Deborah McWilliams	present
Vice Chair	Stephanie-Jean Hinojosa	present
Immediate Past Chair	Sherry Main	absent
Finance	Megan Vu	present
Finance Chair-Elect	Bill Ryan	present
Council Communications	Stephanie Porter	present
CUCSA (Sr.)	Andrea Wiley	absent
CUCSA (Jr.)	Jan Serrantino	present

Standing Committee Representatives:

Web Communications	Ingrid Fahr	present
Scholarship	Monica Prentice	present
Staff Appreciation	Mike Puritz	present
Education and Enrichment	Monica Prentice	present
	Zen Yieh	present
Special Projects	Jeri Frederick	absent
	Sandra Longnecker	absent
Marketing	Stephanie Porter	present
Quarter Century Club	Bernadette Strobel-Lopez	absent

Other Attendees: Kathy Eiler, Director of Advocacy and Government Relations

Statement of Subject - Call to Order

Main Points – The meeting was called to order by McWilliams at 12:03 p.m.

Statement of Subject - Approval of Minutes

Main Points – The minutes from Thursday, November 12th were approved by Ryan and seconded by Puritz.

Statement of Subject – Report on meeting with EVCP/AEVC

Main Points – McWilliams reported on executive meetings with Chancellor and EVCP/AEVC. The following updates were given:

- Helping Hands
- Healthy to 100 and Beyond
- Staff Appreciation
- CUCSA Survey on Staff Morale
- Scholarships
- Excellence in Leadership Awards

In follow-up to the meeting with the AEVC today, McWilliams also reported that Vice Chancellor Meredith Michaels from the Planning and Budget office has been invited to attend a Staff Assembly Council meeting in either February or March to speak about the

UC and state budget process. There is also a possibility of Student Regent Jesse Bernal attending the January meeting.

Statement of Subject - Vice-Chair's Report

Main Points - Hinojosa discussed the Excellence in Leadership Awards program. Awards will be presented at the Staff Service awards in May. Please email Hinojosa at shinojos@uci.edu if you would like to volunteer for the committee to review the nominations. Budget for this program is \$5,000. The Council agreed to discontinue the group lunch at the University Club for the winners but will continue the stipend and award. Three winners will be chosen as recipients with a possibility of one additional award recipient if someone is deserving of it.

Statements of Subject – Special Topics

Main Points – Kathy Eiler from the office of Advocacy and Government Relations gave an overview of the current budget situation. She would like the Council to look at ways in which we can engage staff in the process of having our voices heard with legislators. Her office can assist with planning a letter writing campaign. She will work with Fahr to post advocacy information on the Staff Assembly website.

Statements of Subject – CUCSA

Main Points – Serrantino discussed the Staff Morale Survey

Statements of Subject – Finance

Main Points – Vu gave an overview on the status of the Staff Assembly Budget.

Statements of Subject – Staff Appreciation

Main Points – Puritz discussed the following:

- Men's Basketball on Wednesday, February 10th
- The Pancake Breakfast will take place on Wednesday, March 17th from 6:30 a.m. to 9:00 a.m. at the University Club.

Statement of Subject – Marketing

Main Points – Porter reported the following:

- Zotmails/UCI brief listings were sent out for:
 - CACSS Staff Diversity
 - Post Employee Benefits
 - Medical Center Volunteers
 - Scholarships
 - Entertainment Book reminder
- Upcoming zotmails/UCI brief listings to be sent out include:
 - Meals with Mike – January
 - Staff Advocacy
 - Staff Morale Survey
 - Excellence in Leadership
- Please notify Porter if you do not want messages sent to the Medical Center staff.

Statement of Subject – Web Communications

Main Points – Fahr gave an overview of the new website. She will work with Serrantino to create a UCI-specific CUCSA page. Please send information for the winter event flyer to Fahr at ifahr@uci.edu.

Statements of Subject – Scholarship

Main Points – Prentice reported that we have received 30 applicants to date. Volunteers are needed to review the applications. Please email Prentice at [mpreptic@uci.edu](mailto:mprentic@uci.edu) if interested. We have sold 28 Entertainment Books for a total of \$200 in funds raised. The last day to purchase is Tuesday, December 15th.

Statements of Subject – Education and Enrichment

Main Points – Yieh is continuing to work with Liz Toomey on the History of UCI project.

Statements of Subject – Special Projects

Main Points – Hinojosa reported the following:

- Staff Helping Hands – We had 17 applicants, 14 departments and 4 individual sponsors participate in the program this year.

Statement of Subject – Quarter Century Club

Main Points – No report

Staff Service Awards

Main Points – No report

The next Staff Assembly Council meeting will be held on Thursday, January 14th from 12:00 p.m. to 2:00 p.m. in Aldrich 107.