

**Staff Assembly Council Meeting Notes
February 11, 2010**

SA Representatives:

Chair	Deborah McWilliams	present
Vice Chair	Stephanie-Jean Hinojosa	present
Immediate Past Chair	Sherry Main	absent
Finance	Megan Vu	present
Finance Chair-Elect	open	absent
Council Communications	Stephanie Fix	present
CUCSA (Sr.)	Andrea Wiley	present
CUCSA (Jr.)	Jan Serrantino	absent

Standing Committee Representatives:

Web Communications	Ingrid Fahr	present
Scholarship	Monica Prentice	absent
Staff Appreciation	Mike Puritz	present
Education and Enrichment	Monica Prentice	absent
	Zen Yieh	absent
Special Projects	Jeri Frederick	absent
	Sandra Longnecker	present
Marketing	Stephanie Fix	present
Quarter Century Club	Bernadette Strobel-Lopez	absent

Other Attendees: Christine Dacanay

Statement of Subject - Call to Order

Main Points – The meeting was called to order by McWilliams at 12:05 p.m.

Statement of Subject - Approval of Minutes

Main Points – The minutes from Thursday, January 14th were approved by Fahr and seconded by Wiley.

Statement of Subject – Report on meeting with Chancellor/EVCP/AEVC

Main Points – McWilliams reported on meeting from Thursday, February 11th with Mike Arias, AEVC. The following updates were given:

- Staff Appreciation events
- Excellence in Leadership Awards
- Budget Allocations

The next meeting with the Chancellor will be in March.

Statement of Subject – Vice Chair’s Report

Main Points – Hinojosa reported that the Excellence in Leadership Award nominations will be due in April. Awards will be presented at the Staff Service Awards to be held in

late May or early June. We will need to purchase 5-10 additional mementos. Volunteers are needed to review the nominations.

Guest Speaker – Meredith Michaels, Vice Chancellor, Planning and Budget

Main Points – Michaels gave an overview of the UCI budget. Retirement contributions of 2% will start on April 15th. Employees will not see a change in the amount of their paychecks as this money will come from the current DCP.

Statements of Subject – CUCSA

Main Points – Wiley reported that the next meeting will take place Wednesday through Friday, March 3rd – 5th.

Statements of Subject – Finance

Main Points – Vu gave an overview on the status of the Staff Assembly Budget.

Statements of Subject – Staff Appreciation

Main Points – Puritz discussed the following:

- Men's Basketball game on Wednesday, February 10th – 446 tickets reserved, 30% were from staff at the Medical Center
- Men's Volleyball game – Wednesday, March 10th
- Men's Basketball game – Thursday, March 11th
- Pancake Breakfast – Tuesday, March 16th, 6:30 a.m. to 9:00 a.m., University Club
- Duck's game – Sunday, April 11th. Staff can park at the Medical Center and take the free shuttle over to the Honda Center.
- Angel's game – date TBD
- Chancellor employee bike ride – date TBD

Statement of Subject – Marketing

Main Points – Fix reported the following:

- Zotmails/UCI brief listings were sent out for:
 - Scholarships
 - Men's Basketball game
 - Dean Chemerinsky event
 - Meals with Mike – February
 - Reminder: Men's Basketball
- Upcoming zotmails/UCI brief listings to be sent out include:
 - Meals with Mike – March
 - Men's Volleyball
 - Men's Basketball
 - Pancake Breakfast
 - Excellence in Leadership Awards
 - Elections
 - Duck's Game

Statement of Subject – Web Communications

Main Points – Fahr is updated the web pages. The next events flyer will be distributed in March at the Pancake Breakfast. Please send event information to Fahr at ifahr@uci.edu. Puritz suggested posting information on the Staff Assembly website to cross-promote the Think Different Workshops hosted by Wellness & Safety.

Statements of Subject – Scholarship

Main Points – McWilliams reported that Prentice has received 32 applications to date. The sub-committee will be meeting soon to begin reviewing the applications.

Statements of Subject – Education and Enrichment

Main Points – No report

Statements of Subject – Special Projects

Main Points – No report

Statement of Subject – Quarter Century Club

Main Points – No report

Statement of Subject – As Offered

Main Points – Fahr gave an update on current Human Resources programs including the Expectant Parent's Workshop, Financial Planning Services now offered by Cascade and the Fidelity Retirement Workshops.

The next Staff Assembly Council meeting will be held on Thursday, March 11th from 12:00 p.m. to 2:00 p.m. in Aldrich 107.