Staff Assembly Council Meeting Notes  
February 11, 2010

SA Representatives:  
Chair: Deborah McWilliams - present  
Vice Chair: Stephanie-Jean Hinojosa - present  
Immediate Past Chair: Sherry Main - absent  
Finance: Megan Vu - present  
Finance Chair-Elect: open - absent  
Council Communications: Stephanie Fix - present  
CUCSA (Sr.): Andrea Wiley - present  
CUCSA (Jr.): Jan Serrantino - absent

Standing Committee Representatives:  
Web Communications: Ingrid Fahr - present  
Scholarship: Monica Prentice - absent  
Staff Appreciation: Mike Puritz - present  
Education and Enrichment: Monica Prentice - absent, Zen Yieh - absent  
Special Projects: Jeri Frederick - absent, Sandra Longnecker - present  
Marketing: Stephanie Fix - present  
Quarter Century Club: Bernadette Strobel-Lopez - absent

Other Attendees: Christine Dacanay

Statement of Subject - Call to Order  
Main Points – The meeting was called to order by McWilliams at 12:05 p.m.

Statement of Subject - Approval of Minutes  
Main Points – The minutes from Thursday, January 14th were approved by Fahr and seconded by Wiley.

Statement of Subject – Report on meeting with Chancellor/EVCP/AEVC  
Main Points – McWilliams reported on meeting from Thursday, February 11th with Mike Arias, AEVC. The following updates were given:  
• Staff Appreciation events  
• Excellence in Leadership Awards  
• Budget Allocations

The next meeting with the Chancellor will be in March.

Statement of Subject – Vice Chair’s Report  
Main Points – Hinojosa reported that the Excellence in Leadership Award nominations will be due in April. Awards will be presented at the Staff Service Awards to be held in
late May or early June. We will need to purchase 5-10 additional mementos. Volunteers are needed to review the nominations.

**Guest Speaker – Meredith Michaels, Vice Chancellor, Planning and Budget**
Main Points – Michaels gave an overview of the UCI budget. Retirement contributions of 2% will start on April 15th. Employees will not see a change in the amount of their paychecks as this money will come from the current DCP.

**Statements of Subject – CUCSA**
Main Points – Wiley reported that the next meeting will take place Wednesday through Friday, March 3rd – 5th.

**Statements of Subject – Finance**
Main Points – Vu gave an overview on the status of the Staff Assembly Budget.

**Statements of Subject – Staff Appreciation**
Main Points – Puritz discussed the following:
- Men’s Basketball game on Wednesday, February 10th – 446 tickets reserved, 30% were from staff at the Medical Center
- Men’s Volleyball game – Wednesday, March 10th
- Men’s Basketball game – Thursday, March 11th
- Pancake Breakfast – Tuesday, March 16th, 6:30 a.m. to 9:00 a.m., University Club
- Duck’s game – Sunday, April 11th. Staff can park at the Medical Center and take the free shuttle over to the Honda Center.
- Angel’s game – date TBD
- Chancellor employee bike ride – date TBD

**Statement of Subject – Marketing**
Main Points – Fix reported the following:
- Zotmails/UCI brief listings were sent out for:
  - Scholarships
  - Men’s Basketball game
  - Dean Chemerinsky event
  - Meals with Mike – February
  - Reminder: Men’s Basketball
- Upcoming zotmails/UCI brief listings to be sent out include:
  - Meals with Mike – March
  - Men’s Volleyball
  - Men’s Basketball
  - Pancake Breakfast
  - Excellence in Leadership Awards
  - Elections
  - Duck’s Game
**Statement of Subject – Web Communications**
Main Points – Fahr is updated the web pages. The next events flyer will be distributed in March at the Pancake Breakfast. Please send event information to Fahr at ifahr@uci.edu. Puritz suggested posting information on the Staff Assembly website to cross-promote the Think Different Workshops hosted by Wellness & Safety.

**Statements of Subject – Scholarship**
Main Points – McWilliams reported that Prentice has received 32 applications to date. The sub-committee will be meeting soon to begin reviewing the applications.

**Statements of Subject – Education and Enrichment**
Main Points – No report

**Statements of Subject – Special Projects**
Main Points – No report

**Statement of Subject – Quarter Century Club**
Main Points – No report

**Statement of Subject – As Offered**
Main Points – Fahr gave an update on current Human Resources programs including the Expectant Parent’s Workshop, Financial Planning Services now offered by Cascade, and the Fidelity Retirement Workshops.

*The next Staff Assembly Council meeting will be held on Thursday, March 11th from 12:00 p.m. to 2:00 p.m. in Aldrich 107.*