

**Staff Assembly Council Meeting Notes
January 11, 2007**

SA Representatives:

Chair	Sherry Main	Present
Vice Chair	Mike Puritz	Present
Immediate Past Chair	Ramona Agrela	Absent
Finance	Andrea Denish	Absent
Council Communications	Vacant	Vacant
CUCSA (Sr.)	Ramona Agrela	Absent
CUCSA (Jr.)	Penny White	Absent

Standing Committee Representatives:

Communications	Mary Lou Ledgerwood	Present
Scholarship	Steven Johnson	Present
Staff Appreciation	Mike Puritz	Present
Training and Development	Lara Farhadi	Present
Special Projects	Jeri Frederick	Absent
	Sandra Longnecker	Absent
Marketing	Alice Parsons	Present

Statement of Subject - Call to Order and Approval of Minutes

Main Points – Main called the meeting to order. Minutes from the December 2006 meeting approved.

Statement of Subject – Genevieve Cameron

Genevieve has resigned as the representative for the Council Communication. The Assembly is currently accepting volunteers.

Statement of Subject – Ombudsman Office Overview

Main points – Interim Ombudsman, Michael Chennault, presented an overview of services his office offers to the UC Irvine community.

The following are major points from his presentation:

- UC Irvine is held to “Principals of Practice from the “International Ombudsman Association” – Below are the principals:
 - Independent from university practices – Has access to all community levels (staff, students, faculty).
 - Neutral and Impartial to all parties
 - Confidential – Ensures fairness
 - Informal – use of the Ombudsman’s office is voluntary
- Others benefits for use of the Ombudsman’s office:
 - Safe place to explore options
 - Help navigate thru bureaucracy
 - Educates visitors on rights
 - Clarifies policies and procedures

- Offers mediation services
- Offers informal interviews to resolve problems/conflicts

Statements of Subject – Staff Advisor to the Regents Update

Staff Advisor, Lynda Brewer gave an update about this program. Main points:

- There was a motion to make this piloted program as permanent positions. The Regents voted and approved to this as permanent program.
- One of main goals of the program is have a staff voice at the Regent level.
- Next steps – Lynda and Dave will begin working on a website that will allow for staff communication and trend reporting.
- One of the advisor roles will be available January 2008. To prepare for recruitment of this role, Lynda and Dave will be conducting campus presentations in the next months.

Statement of Subject – EVC-P State of the School

Main Points – The annual State of the School address will be held January 25 at the University Club (12-1pm).

Statement of subject – Committee Update: Staff Appreciation

Main Points – Puritz updated the council on the following upcoming events:

- Men’s baseball game on 1/25 – (T-Shirts and tickets will be available)
- ARC – Wellness program “Pump up UCI” will kick off 1/17

Statement of subject – Committee Update: Scholarship

Main Points – Johnson said the final Entertainment book sale count was about 50. Scholarship applications are now being accepted online at the Staff Assembly Web site. Johnson will work with Agrela to identify a deadline for applications.

Statement of subject – Committee Update: Staff Ambassador

Main Points – Eiler said the committee is working on putting together a law school update forum. The current status of the law school is that it is recruiting for a founding dean. The committee is also planning an introduction tour in April for the new UCIMC hospital.

Meeting adjourned. Next meeting is scheduled for Thursday, February 8, 2007 from 1:00 – 3:00 p.m. in 501 Administration.