Staff Assembly Council Meeting Notes  
January 11, 2007

SA Representatives:
Chair      Sherry Main      Present  
Vice Chair    Mike Puritz    Present  
Immediate Past Chair   Ramona Agrela    Absent  
Finance     Andrea Denish    Absent  
Council Communications    Vacant   Vacant  
CUCSA (Sr.)    Ramona Agrela    Absent  
CUCSA (Jr.)    Penny White    Absent

Standing Committee Representatives:
Communications    Mary Lou Ledgerwood    Present  
Scholarship     Steven Johnson    Present  
Staff Appreciation    Mike Puritz    Present  
Training and Development    Lara Farhadi    Present  
Special Projects     Jeri Frederick    Absent  
Marketing        Alice Parsons    Present

Statement of Subject - Call to Order and Approval of Minutes
Main Points – Main called the meeting to order. Minutes from the December 2006 meeting approved.

Statement of Subject – Genevieve Cameron
Genevieve has resigned as the representative for the Council Communication. The Assembly is currently accepting volunteers.

Statement of Subject – Ombudsman Office Overview
Main points – Interim Ombudsman, Michael Chennault, presented an overview of services his office offers to the UC Irvine community.
The following are major points from his presentation:

- UC Irvine is held to “Principals of Practice from the “International Ombudsman Association” – Below are the principals:
  - Independent from university practices – Has access to all community levels (staff, students, faculty).
  - Neutral and Impartial to all parties
  - Confidential – Ensures fairness
  - Informal – use of the Ombudsman’s office is voluntary
- Others benefits for use of the Ombudsman’s office:
  - Safe place to explore options
  - Help navigate thru bureaucracy
  - Educates visitors on rights
  - Clarifies policies and procedures
Offers mediation services
Offers informal interviews to resolve problems/conflicts

Statements of Subject – Staff Advisor to the Regents Update
Staff Advisor, Lynda Brewer gave an update about this program. Main points:
o There was a motion to make this piloted program as permanent positions. The Regents voted and approved to this as permanent program.
o One of main goals of the program is have a staff voice at the Regent level.
o Next steps – Lynda and Dave will begin working on a website that will allow for staff communication and trend reporting.
o One of the advisor roles will be available January 2008. To prepare for recruitment of this role, Lynda and Dave will be conducting campus presentations in the next months.

Statement of Subject – EVC-P State of the School
Main Points – The annual State of the School address will be held January 25 at the University Club (12-1pm).

Statement of subject – Committee Update: Staff Appreciation
Main Points – Puritz updated the council on the following upcoming events:
o Men’s baseball game on 1/25 – (T-Shirts and tickets will be available)
o ARC – Wellness program “Pump up UCI” will kick off 1/17

Statement of subject – Committee Update: Scholarship
Main Points – Johnson said the final Entertainment book sale count was about 50. Scholarship applications are now being accepted online at the Staff Assembly Web site. Johnson will work with Agrela to identify a deadline for applications.

Statement of subject – Committee Update: Staff Ambassador
Main Points – Eiler said the committee is working on putting together a law school update forum. The current status of the law school is that it is recruiting for a founding dean. The committee is also planning an introduction tour in April for the new UCIMC hospital.

Meeting adjourned. Next meeting is scheduled for Thursday, February 8, 2007 from 1:00 – 3:00 p.m. in 501 Administration.