

**Staff Assembly Council Meeting Notes  
July 17, 2007**

**SA Representatives:**

Chair	Sherry Main	Present
Vice Chair	Mike Puritz	Absent
Immediate Past Chair	Ramona Agrela	Present
Finance	Andrea Denish	Absent
Council Communications	Heather Wuebker	Present
CUCSA (Sr.)	Ramona Agrela	Present
CUCSA (Jr.)	Penny White	Present

**Standing Committee Representatives:**

Communications	Mary Lou Ledgerwood	Absent
Scholarship	Steven Johnson	Absent
Staff Appreciation	Michelle Foley	Absent
Training and Development	Lara Farhadi	Absent
Special Projects	Jeri Frederick	Absent
	Sandra Longnecker	Present
Marketing	Alice Parsons	Absent
Staff Ambassadors	Kathy Eiler	Absent

**Others Present:**

Mark Wheeler, Wendy Day Brown, Barbara Ellenbrock, Donna Clark, Jen Yuh, Ingrid Fahr

**Statement of Subject - Call to Order and Approval of Minutes**

Main Points – Main called the meeting to order. Agrela moved to approve June meeting minutes; White seconded. Minutes were approved.

**Statement of Subject – A&PW Update**

Tabled until next August.

**Statement of Subject – Staff Arts Night**

Main Points – Wendy Day Brown discussed the upcoming Staff Arts Night scheduled for November 11, 2007. Staff Assembly will be asking the Chancellor for \$1450 to cover costs. Free tickets will be given to staff; limit of four per staff member. Ads will be placed to publicize the event in Zotmail and on the Staff Assembly website.

**Statement of Subject - Quarter Century Club**

Main Points – Barbara Ellenbrock reported on previous protocol and procedures for Quarter Century Club activities. In addition to the August 6 luncheon at the Chancellor's house where members will receive pins, several activities/promotions including bookstore discounts, networking events, etc. were discussed as possible future Quarter Century Club activities.

### **Statements of Subject – Excellence in Leadership Award**

Main Points – Nominations for award are due August 10.

### **Statements of Subject – Faculty/Staff Diversity Fair**

Main Points – Donna Clark discussed her experiences working with a the faculty/staff diversity committee. She shared plans for an up-coming fall event that would foster better relationships between faculty and staff on campus. She will be attending next Staff Assembly meeting to report on group's progress.

### **Statements of Subject – CUCSA Report**

Main Points – Agrela stated there was nothing to report.

### **Statements of Subject – Finance**

Main Points = Tabled until next meeting.

### **Statements of Subject – Staff Appreciation**

Main Points – Staff Appreciation Picnic will be August 28. Jen Yui from the bookstore presented the poster design for the staff picnic (pirate theme). White volunteered to handle details of selling and distributing posters (one will be distributed free of charge to each department, others will be made available for sale).

### **Statement of Subject – Communications & Marketing**

Main Points – Fahr handed out proposed committee activities for 2007-2008 detailing the committee's priorities and plans to better promote Staff Assembly and it's activities. Main stated the EVC approved an official programmer for Staff Assembly's website.

### **Statements of Subject – Scholarship**

Main Points – Denish sent out letters to award winners. Discussed possible additional fundraisers with Stonefire Grill, Baja Fresh and casino night.

### **Statements of Subject – Education and Enrichment**

Main Points – Tabled.

### **Statements of Subject – Staff Ambassadors**

Main Points – Tabled.

### **Statements of Subject – Special Projects**

Main Points – Tabled.

### **Statements of Subject – As Offered**

Main Points – Barbara Ellenbrock shared an interest in creating a scholarship fund in memory of Ginger Burke.

The next Staff Assembly Council meeting will be held September 13, 2007.