Staff Assembly Council Meeting Notes  
July 23, 2002

SA Representatives: 
Chair: Lorrie Minkel  Present  
Vice Chair: Penny White  Present  
Immediate Past Chair: Mike Delo  Absent  
Finance: Katherine Carpenter  Absent  
Council Communications: Linda Halsey Arias  Present  
Election, Rules & Jurisdiction: Bernadette Strobel-Lopez  Present  
CUCSA (Sr.): Lynda Brewer  Absent  
CUCSA (Jr.): Raschel Greenberg  Present  
Campus At Large: Patricia Realo  Present  
UCIMC At Large: Sandra Longnecker  Present  

Standing Committee Representatives: 
Communications & Publications: Open  
Scholarship: Ramona Agrela  Present  
Staff Appreciation: Maria Gillespie  Present  
Training & Development: Steven Engen  Present  
Workplace Issues (co-representatives): Jeri Frederick  Present  
Candice Gerretson  Absent  

Other Staff Members: 
one  

Statement of Subject -- Call to Order and Approval of Minutes 
Main Points - The meeting was called to order. Meeting notes from July 11, 2002 were distributed and approved. 

Statement of Subject – Introduction of New Members 
Main Points - Sandi Longnecker and Jeri Frederick were introduced as new Council members. Sandi is the new UCIMC Representative At Large. Jeri and Candice Garretson will co-chair the Workplace Issues Committee. Lorrie is communicating with interested staff to replace the Communications Committee Representative, as that position remains open. 

Statement of Subject – Staff Picnic 
Main Points – The EVC has offered to increase funding for the staff picnic. Following prior meeting and e-mail discussion, it was proposed that the picnic be renamed in order to make all employees (faculty and staff) feel included. Council was asked to vote for one of three names: (1) the current name, All Staff Picnic (1 vote), (2) UCI Community Picnic (2 votes), and (3) UCI Staff Appreciation Picnic (5 votes). Council voted to officially rename the picnic the UCI Staff Appreciation Picnic. It was suggested that more signs which publicize Staff Assembly be procured for picnic display. 

Statement of Subject – Goal Setting 
Main Points – The Council mission statement, goals, and objectives were discussed in detail for the purpose of revision and development. A document was distributed which contained the CUCSA mission statement and purpose and the Staff Assembly purpose, goals (from website) and objectives (from bylaws). It was recommended that the bylaws be changed to read “Mission and Goals” rather than “Objectives.” Several specific content changes were also recommended. It was suggested that Staff Assembly reestablish sponsoring an annual “town
Hall” meeting, providing an opportunity for attending staff to sign up for committee membership, possibly as a tie-in with the Halloween contest. It was also suggested that Staff Assembly publicize volunteerism opportunities. These specific ideas and others will be discussed further at the August meeting.

- **Action:** Prepare and distribute a revised working document of objectives and goals.
- **Responsibility:** Bernadette Strobel-Lopez.

Meeting adjourned -- Next meeting is scheduled for Wednesday, August 8 from 2:30-4:30 PM at 4135 FRH (Reines Hall).

**Summary of 2002-2003 Meetings**

- **July 11** - Met in 169 HIB, Staff picnic, Training and development, CUSCA meeting report, Proposed supervisor award, QCC, Chancellor’s forum, Staff service awards, New members, Meals with Mike program, Goal setting.
- **July 23** - Met in 169 HIB, New members, Staff picnic, Goal setting.