

Staff Assembly Council Meeting Notes July 23, 2002

SA Representatives:

Chair	Lorrie Minkel	Present
Vice Chair	Penny White	Present
Immediate Past Chair	Mike Delo	Absent
Finance	Katherine Carpenter	Absent
Council Communications	Linda Halsey Arias	Present
Election, Rules & Jurisdiction	Bernadette Strobel-Lopez	Present
CUCSA (Sr.)	Lynda Brewer	Absent
CUCSA (Jr.)	Raschel Greenberg	Present
Campus At Large	Patricia Realo	Present
UCIMC At Large	Sandra Longnecker	Present

Standing Committee Representatives:

Communications & Publications	Open	
Scholarship	Ramona Agrela	Present
Staff Appreciation	Maria Gillespie	Present
Training & Development	Steven Engen	Present
Workplace Issues (co-representatives)	Jeri Frederick	Present
	Candice Gerretson	Absent

Other Staff Members:

none

Statement of Subject -- Call to Order and Approval of Minutes

Main Points -The meeting was called to order. Meeting notes from July 11, 2002 were distributed and approved.

Statement of Subject - Introduction of New Members

Main Points -Sandi Longnecker and Jeri Frederick were introduced as new Council members. Sandi is the new UCIMC Representative At Large. Jeri and Candice Garretson will co-chair the Workplace Issues Committee. Lorrie is communicating with interested staff to replace the Communications Committee Representative, as that position remains open.

Statement of Subject - Staff Picnic

Main Points - The EVC has offered to increase funding for the staff picnic. Following prior meeting and e-mail discussion, it was proposed that the picnic be renamed in order to make all employees (faculty and staff) feel included. Council was asked to vote for one of three names: (1) the current name, All Staff Picnic (1 vote), (2) UCI Community Picnic (2 votes), and (3) UCI Staff Appreciation Picnic (5 votes). Council voted to officially rename the picnic the UCI Staff Appreciation Picnic. It was suggested that more signs which publicize Staff Assembly be procured for picnic display.

Statement of Subject - Goal Setting

Main Points - The Council mission statement, goals, and objectives were discussed in detail for the purpose of revision and development. A document was distributed which contained the CUCSA mission statement and purpose and the Staff Assembly purpose, goals (from web site) and objectives (from bylaws). It was recommended that the bylaws be changed to read "Mission and Goals" rather than "Objectives." Several specific content changes were also recommended. It was suggested that Staff Assembly reestablish sponsoring an annual "town

hall" meeting, providing an opportunity for attending staff to sign up for committee membership, possibly as a tie-in with the Halloween contest. It was also suggested that Staff Assembly publicize volunteerism opportunities. These specific ideas and others will be discussed further at the August meeting.

- **Action: Prepare and distribute a revised working document of objectives and goals.**
- **Responsibility: Bernadette Strobel-Lopez.**

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Meeting adjourned -- Next meeting is scheduled for Wednesday, August 8 from 2:30-4:30 PM at 4135 FRH (Reines Hall).

Summary of 2002-2003 Meetings

- July 11 - Met in 169 HIB, Staff picnic, Training and development, CUSCA meeting report, Proposed supervisor award, QCC, Chancellor's forum, Staff service awards, New members, Meals with Mike program, Goal setting.
- July 23 - Met in 169 HIB, New members, Staff picnic, Goal setting.