

**Staff Assembly Council Meeting Notes  
June 11, 2009**

**SA Representatives:**

Chair	Sherry Main	present
Vice Chair	Nadine Fishel	absent
Immediate Past Chair	Mike Puritz	present
Finance	Deborah McWilliams	present
Council Communications	Stephanie Porter	present
CUCSA (Sr.)	Stephanie-Jean Hinojosa	present
CUCSA (Jr.)	Andrea Denish	present

**Standing Committee Representatives:**

Web Communications	Ingrid Fahr	present
Scholarship	Zen Yieh	present
Staff Appreciation	Mike Puritz	present
Education and Enrichment	Monica Prentice	absent
Special Projects	Jeri Frederick	present
	Sandra Longnecker	present
Marketing	Mary Lou Ledgerwood	present
Staff Advocacy	Kathy Eiler	absent
Quarter Century Club	Janis Wallace	absent

**Guests:** Megan Vu, Deborah Perkins, Josephine Tran, Ivonne Sheperd

**Statement of Subject - Call to Order**

Main Points – Meeting was called to order by Puritz at 12:06 p.m.

**Statement of Subject - Approval of Minutes**

Main Points – Minutes from Thursday, April 9<sup>th</sup> and Thursday, May 14<sup>th</sup> were approved by McWilliams and seconded by Ledgerwood.

**Statement of Subject – Staff Service Awards**

Main Points – Volunteers are needed to assist with the event next Wednesday, June 17<sup>th</sup>.

Please contact Main ([sherry@ics.uci.edu](mailto:sherry@ics.uci.edu)) if you are able to assist with the following:

- 8:15 a.m. - 9:00 a.m. - registration or ushering staff
- 9:00 a.m. - 11:00 a.m. - gift distribution

### **Statement of Subject - Elections**

Main Points - Voting closes Friday, June 12<sup>th</sup> at 5:00 p.m. Main will notify winners and cc the current chairs. July will be first Council meeting with the newly elected chairs in attendance.

### **Statements of Subject – CUCSA**

Main Points –

- President Yudof, representatives from the Lawrence Berkeley National Laboratory and Randy Scott, executive sponsor for CUCSA attended the last meeting.
- Several other campuses recognize Staff Assembly volunteers. Ideas include:
  - UC Davis – “Thank Goodness for Staff Week” – Staff Picnic is also conducted during this week
  - UC Santa Cruz and UC San Diego – Staff Assembly volunteers go to lunch with their immediate supervisor and the Chancellor to discuss their role on the council.
  - UC Merced – A letter is sent to the supervisor to recognizing staff involvement.
- Budget cuts – UC will be taking a \$1.2 billion cut for 2009-2010. UCOP is encouraging staff to advocate on UC’s behalf by writing emails, speaking to the community, etc. Please sign up for email updates on the UC Advocacy website.
- There are three new positions open in the Office of the President Communications Department.
- For 2009-2010, there are three planned onsite CUCSA meetings and one additional meeting which will most likely be conducted using new technology.

### **Statements of Subject – Finance**

Main Points –

- McWilliams gave an overview on the status of the Staff Assembly Budget. We are operating within our budget for this year.
- The Chancellor and EVCP would like to continue the Staff Appreciation events next year in order to boost morale during these difficult times.

### **Statements of Subject – Staff Appreciation**

Main Points – Puritz discussed the following events:

- A total of \$1,210 was raised for the Staff Assembly Scholarship Fund during the Angels Baseball Night on Thursday, April 23<sup>rd</sup>.
- Kayaking event on Wednesday, June 10<sup>th</sup> is sold out. Puritz is working on adding additional dates.
- UC Idol Auditions will take place on Tuesday, June 16<sup>th</sup> at UCI Medical Center and on Thursday, June 18<sup>th</sup> on campus.
- The theme for the Staff Picnic is “Go Green UCI.” The event will take place on Thursday, August 20<sup>th</sup> from 11:30 a.m. to 1:00 p.m. in Aldrich Park.
- Another Angels Baseball Night is scheduled for Saturday, August 30<sup>th</sup>. All UCI staff will receive a 50% discount on ticket window prices.

### **Statement of Subject – Marketing**

Main Points – Ledgerwood will be stepping down as Marketing Communications Chair due to retirement. Porter will set up transition meeting with Ledgerwood and Fahr.

### **Statement of Subject – Web Communications**

Main Points – Fahr discussed the following:

- Information for the Staff Service Awards has been posted on the website.
- Event flyers and calendars have been updated

### **Statements of Subject – Scholarship**

Main Points – Yieh reported that Prentice will be setting up a meeting with those who volunteered for the scholarship guidelines sub-committee.

### **Statements of Subject – Education and Enrichment**

Main Points – Yieh reported the following:

- (500) Staff Assembly water bottles have been produced and are currently in storage with our vendor. Please let Yieh know a few days in advance if you need any for upcoming events.
- The “Gain Personal Success through Visualizing Confidence” workshop with Kirwan Rockefeller on Wednesday, June 10<sup>th</sup> was a success. There were even a few people on the wait list.
- Yieh is planning an event with the Master Gardeners of Orange County.
- An event with Liz Toomey and family, Ray Watson and Joan Irvine is being planned for September. Main to coordinate with Yieh for filming. Human Resources would like to make this video part of the orientation process for new employees to bond with the university.
- A “Let’s get to Know Our University” series was suggested. Assistance could be provided from the UCI Retirees Association and the Academic Senate.
- If you have additional ideas for Education and Enrichment programs please send them to Yieh ([zen.yieh@uci.edu](mailto:zen.yieh@uci.edu))

### **Statements of Subject – Staff Ambassadors - No report**

### **Statements of Subject – Special Projects**

Main Points – Frederick reported the following:

- Meals with Mike – June luncheon was cancelled due to lack of enrollments. The program is on hiatus for the summer and will be reintroduced in the fall.
- Frederick will ask the EVCP if he wants to host Meals with Mike on a quarterly basis rather than once a month to cut down the budget.
- A fundraising event for the Staff Assembly Scholarships is currently being planned with the retirees group. This event may involve wine tasting at the University Club.

**Statement of Subject – Quarter Century Club – No report**

**Statement of Subject – As Offered**

**Main Points -**

- A general discussion ensued regarding Council leadership for next year.
- A formal motion was made to remove the current Staff Assembly Vice Chair from the Council. The motion was moved, seconded and passed with a majority vote.
- The Staff Assembly Chair for 2009-2010 will be appointed by the current Chair, Sherry Main, after the close of the current year elections.

***The next Staff Assembly Council meeting and location is to be determined.***