

## **Staff Assembly Council Meeting Notes March 28, 2003**

### **SA Representatives:**

Chair	Lorrie Minkel	Present
Vice Chair	Penny White	Present
Immediate Past Chair	Mike Delo	Absent
Finance	Katherine Carpenter	Present
Council Communications	Linda Halsey Arias	Present
Election, Rules & Jurisdiction	Bernadette Strobel-Lopez	Absent
CUCSA (Sr.)	Lynda Brewer	Present
CUCSA (Jr.)	Raschel Greenberg	Present
Campus At Large	Patricia Realo	Present
UCIMC At Large	Sandra Longnecker	Absent

### **Standing Committee Representatives:**

Communications & Publications	Alison Strong	Absent
Scholarship	Ramona Agrela	Present
Staff Appreciation (interim)	Leora Fellus	Present
Training & Development	open	
Workplace Issues (co-representatives)	Jeri Frederick	Absent
	Candice Garretson	Absent

### **Other Staff Members:**

Mike Cangj, Facilities Management  
Bill Gorajia, Facilities Management  
Richard Murrietta, Facilities Management  
Julia Hoigaard, Social Sciences  
Carolynn Bramlett, Social Sciences  
Judith Martin, Library  
Fran Tardiff, University Advancement  
M. Carolyn Hunt, Chancellor's Office  
Gina Merriott, Human Resources  
Nadine Fischel, Human Resources

### **Statement of Subject -- Call to Order and Welcome**

Main Points –The general meeting was called to order and staff were welcomed.

### **Statement of Subject – Debut of New Web Site**

Main Points – Penny White presented the newly revised Staff Assembly web site and distributed copies of the home page, publicizing the URL (1).

### **Statement of Subject – Staff Assembly Accomplishments and Upcoming Events**

Main Points – A list of 2002-03 Staff Assembly accomplishments and upcoming events was distributed (2) and described. The upcoming pancake breakfast was publicized. The scholarship program for the upcoming year was announced and funding for the program was explained.

### **Statement of Subject – Election Announcement**

Main Points – Chair Elect Penny White announced the upcoming Staff Assembly election and solicited participation. Open positions and standing committees were briefly described.

### **Statement of Subject – Open for Questions**

Main Points – Questions regarding the mission and role of Staff Assembly were answered.

### **Statement of Subject – Anne Fink, UCRS Advisory Board**

Main Points – Benefit and financial consultant, Anne Fink described her experience serving on the UCRS Advisory Board. The mission and goals of UCRS were distributed (3). The Board is considering VERIP, phased retirement starting at age 60, and a redirection of 2% of the employee DCP contribution back into the retirement system due to surplus reduction. The Board recently decided to diversify equity funds by investing in State Street managed Russell 3000 Tobacco-Free funds. Another CAP distribution of 5% of employee-covered salary will be distributed on April 1. Revised account balances may be viewed on May 15 via “At Your Service” or on the June 30 UCRS statement, mailed to staff in August.

**Meeting adjourned -- Next meeting is scheduled for Thursday, April 10 from 2:30-4:30 PM, at the Student Center, Emerald Bay room B.**

### **Summary of 2002-2003 Meetings**

- July 11 - Met in 169 HIB, Staff picnic, Training and development, CUCSA meeting report, Proposed supervisor award, QCC, Chancellor's forum, Staff service awards, New members, Meals with Mike program, Goal setting.
- July 23 – Met in 169 HIB, New members, Staff picnic, Goal setting.
- August 8 – Met in 4135 FRH, New member, Staff picnic, June CUCSA meeting, UCIMC activities, Scholarship committee, Proposed supervisor award, Meetings with Chancellor and EVC, Review of goals, Events calendar, Campus budget allocations, Volunteerism.
- September 12 - Met in 404 ADM, Campus budget, CACSS, Staff appreciation committee, Scholarship committee, Finance update, Communications and publications committee, CUCSA, Tree Plaque, EVC.
- October 10 - Met in 3161 EG, EVC, Budget shortfall, Finance update, Scholarship committee, Commemorative tree, Training and development committee, Representative at large issues, CUCSA, Staff appreciation committee, Holiday staff helping hands program, Encouraging the vote.
- November 14 – Met in 107 ADM, EVC, Training and development, Workplace issues, At large issues, CUCSA, Staff appreciation committee, A&PW, QCC, Scholarship committee, Leadership recognition program, Web site update, UCIMC ARISE program.
- December 12 – Met in 107 ADM, EVC, Financial update, Holiday dinner cruise, Workplace issues, Training and development, At large issues, Scholarship committee, CUCSA, Web site update, A&PW, CACSS.
- January 9 – Met at Gottschalk Medical Plaza 2<sup>nd</sup> floor conference room, EVC, Trip III Program, 24-Hour Fitness contract, Financial update, Workplace issues, Communications and publications, Training and development, Staff appreciation committee, Helping Hands program, CUCSA.
- February 13 – Met at Library 570, EVC, Vice Chair's update, CUCSA, Communications and publications, Financial update, Scholarship committee, Training and development, At large issues, Staff appreciation committee, A&PW, QCC, Civility.
- March 13 – Met at 107 ADM, EVC, Web site update, QCC, Vice chair update, Staff appreciation committee, Financial update, Workplace issues, At large issues, Scholarship committee, CUCSA, Communications committee, CACSS.
- March 28 General Meeting – Met at Library 570, Debut of New Web Site, Accomplishments and Upcoming Events, Election Announcement, Questions, Anne Fink/UCRS Advisory Board.