Staff Assembly Council Meeting Notes
May 8, 2008

SA Representatives:
Chair      Mike Puritz     present
Vice Chair  Mark Wheeler    absent
Immediate Past Chair  Sherry Main     absent
Finance    Andrea Denish   present
Council Communications  Heather Wuebker   present
CUCSA (Sr.)  Penny White    absent
CUCSA (Jr.)  Ramona Agrela  present

Standing Committee Representatives:
Communications   Ingrid Fahr    present
Scholarship    Nancy Carter-Fields  present
                      Zen Yieh         present
Staff Appreciation Penny White    absent
Training and Development Lara Farhadi  absent
Special Projects  Jeri Frederick  absent
                      Sandra Longnecker  absent
Marketing  Mary Lou Ledgerwood  absent
Staff Ambassadors  Kathy Eiler    absent

Other attendees:
Deborah McWilliams, Bill Ryan, Leslie Millerd-Rogers, Deborah Perkins, Ziba Zehdar

Statement of Subject - Call to Order and Approval of Minutes
Main Points – Puritz called the meeting to order. Approval of April minutes was tabled.

Statement of Subject – Financial Planning Website
Main Points – Bill Ryan, UCI Financial Planning Consultant discussed the new UCI financial planning website’s resources (loan repayment calculators; social security, pension and other retirement calculators; a number of classes on financial planning, home buying, saving for college, etc). Ryan is also available for individual sessions on financial planning. Would like assistance in getting word out to campus about resources. Website: www.hr.uci.edu/fp

Statement of Subject – Commencement
Main Points – Leslie Millerd-Rogers requested assistance from SA to get word out about needed volunteers for commencement ceremonies. Interested volunteers should visit www.commencement.uci.edu and indicate which activities they are interested in assisting with. Students Affairs will then contact volunteers with specific instructions.

Statement of Subject – Wellness & Safety Fair
Main Points – 2nd annual fair will be held May 21, 11:00 a.m.-2:00 p.m. at the ARC. Andrea, Zeba and Ingrid volunteered to work table.
Statement of Subject – Chancellor’s Forum (Fireside Chat)
Main Points – Two tentative dates (Sept. 26 2008 and Mar. 26 2009) set for forum in Student Center to hear update on campus from Chancellor.

Statement of Subject – CACSS (Chancellor’s Advisory Committee on the Status of Staff) Mtg
Main Points – Puritz would like to invite representatives from other staff groups to attend Staff Assembly meeting (create more cohesion between groups).

Statement of Subject – EVCP Meeting Agenda Items
Main Points – Next mtg is May 15; agenda items to discuss – web assistance.

Statement of Subject – Staff Parking Update
Main Points – Murren updated staff on parking office activities, relating goal of “green” to rise in parking rates and reduction in parking spaces in an effort to reduce the number of cars on campus. Current incentives include: free transit on OCTA buses; expanded shuttle route to Newport Beach; carshare program; express shuttle from train stations; reducing parking supply; increasing price of parking; vanpool/carpool; biking/walking incentives; running shuttles off of biodiesel 100.

Statements of Subject – CUCSA
Main Points – Agrela requested “giveaway” items for September CUCSA meeting bags (pens, bookmarks, etc.). Schedule will be distributed to SA when it is finalized.

Statements of Subject – Finance
Main Points – Denish distributed April budget and expenses; money is available for Fireside expenses in Sept. Scholarship receipts still coming in; Denish sending Carter-Fields list of recipients who have yet to turn in receipts.

Statements of Subject – Staff Appreciation
Main Points – White absent; Puritz commented on Apr. 19 baseball game; largest turnout yet. Email needs to be sent out for Staff Idol try-outs. Additional events:
- School of the Arts symphony: Jun. 6
- Staff Idol Tryouts: Jun. 3 & 4
- Staff Picnic: Weds, Aug. 20 (also UC Idol finals)
- Football game: Nov. 8 @ UCLA

Statement of Subject – Marketing
Main Points – Ledgerwood absent.

Statement of Subject – Communications
Main Points – Fahr passed out updates to SA website.

Statements of Subject – Scholarship
Main Points – Yieh is continuing to work out details for Walk-A-Thon fundraiser; will be held Oct. 17. Carter-Fields working on garage sale. May put together silent auction for staff picnic.

**Statements of Subject – Education and Enrichment**
Main Points – Farhadi absent

**Statements of Subject – Staff Ambassadors**
Main Points – Eiler absent.

**Statements of Subject – Special Projects**
Main Points – Election information needs to go out this month. Puritz will work with Wheeler to get information ready to send out.

*The next Staff Assembly Council meeting will be held June 11, 1:30-3:30 p.m.*