

**Staff Assembly Council Meeting Notes  
November 12, 2009**

**SA Representatives:**

Chair	Deborah McWilliams	present
Vice Chair	Stephanie-Jean Hinojosa	present
Immediate Past Chair	Sherry Main	present
Finance	Megan Vu	present
Finance Chair-Elect	Bill Ryan	present
Council Communications	Stephanie Porter	present
CUCSA (Sr.)	Andrea Wiley	present
CUCSA (Jr.)	Jan Serrantino	present

**Standing Committee Representatives:**

Web Communications	Ingrid Fahr	absent
Scholarship	Monica Prentice	absent
Staff Appreciation	Mike Puritz	absent
Education and Enrichment	Monica Prentice	absent
	Zen Yieh	absent
Special Projects	Jeri Frederick	present
	Sandra Longnecker	absent
Marketing	Stephanie Porter	present
Staff Advocacy	Kathy Eiler	absent
Quarter Century Club	Bernadette Strobel-Lopez	absent

**Guests:** Deborah Perkins, Michelle Sinclair

**Statement of Subject - Call to Order**

Main Points – The meeting was called to order by McWilliams at 12:08 p.m.

**Statement of Subject - Approval of Minutes**

Main Points – The minutes from Thursday, October 8<sup>th</sup> were approved by Hinojosa and seconded by Wiley.

**Statement of Subject – Report on meeting with EVCP/AEVC**

Main Points – McWilliams reported that the meeting was cancelled. The next meeting will be in December, pending schedules.

**Statement of Subject - Vice-Chair's Report**

Main Points - Hinojosa will meet with Main to discuss the Excellence in Leadership Awards program.

**Statements of Subject – Special Topics - No report**

Main Points – Michelle Sinclair from the UCI Medical Center spoke to the Council regarding volunteer opportunities for staff. The Council agreed to help promote these

opportunities via zotmail, the UCI Brief, our website and at events such as the Pancake Breakfast.

### **Statements of Subject – CUCSA**

Main Points – Wiley reported the following:

- The next meeting will be via teleconference on Wednesday, December 2<sup>nd</sup>.
- Jessie Chang, the student advisor to regents, will attend an upcoming Council meeting.

Serrantino reported the following:

- The Staff Morale Workgroup will be conducting an online survey to determine the system-wide status of staff morale.
- Educational opportunities such as tuition assistance are also being discussed as part of this workgroup.

### **Statements of Subject – Finance**

Main Points – Vu gave an overview on the status of the Staff Assembly Budget. In light of the State budget situation, McWilliams has requested Staff Assembly work to reduce the 2010-2011 budget request by 5% (\$2,500).

### **Statements of Subject – Staff Appreciation**

Main Points – McWilliams discussed the following in Puritz's absence:

- Experience the Arts nights will be held in December. 50 free tickets will be provided for each of the following Symphony Orchestra concerts:
  - Friday, December 4<sup>th</sup>
  - Saturday, December 5<sup>th</sup>
- Complimentary tickets will be provided for the following sports events:
  - Women's Volleyball on Friday, November 20<sup>th</sup>
  - Men's Basketball on Wednesday, February 10<sup>th</sup>
  - Men's Volleyball - tbd
- The following events are in development:
  - Angels Baseball tickets
  - Sunset Kayaking
- The Pancake Breakfast will take place on Wednesday, March 17<sup>th</sup> from 6:30 a.m. to 9:00 a.m. at the University Club. Puritz is working with the University Club to alter the menu to save costs.
- "UCI's Got Talent" will replace the "UC Idol" competition. Date and time to be announced.

### **Statement of Subject – Marketing**

Main Points – Porter reported the following:

- Zotmails/UCI brief listings were sent out for the Halloween Costume Contest, Helping Hands, Women's Volleyball and the Entertainment Books.
- Upcoming zotmails to be sent out include:
  - CACSS Staff Diversity
  - Post Employment Benefits
  - Women's Volleyball Reminder

- Please send copy for zotmails to Porter [porters@uci.edu](mailto:porters@uci.edu) at least 2 days in advance.

### **Statement of Subject – Web Communications**

Main Points – No report

### **Statements of Subject – Scholarship**

Main Points – No report

### **Statements of Subject – Education and Enrichment**

Main Points – No report

### **Statements of Subject – Staff Ambassadors**

Main Points – Main made a motion to “sunset” this committee due to lack of activity. The motion was seconded by Serrantino and approved unanimously.

### **Statements of Subject – Special Projects**

Main Points – Frederick reported the following:

- Meals with Mike – Frederick will speak to Mike about hosting every other monthly instead of monthly. A suggestion was also made to have Ramona Agrela attend if Mike is unavailable. **Upcoming dates are scheduled for:**
  - Thursday, January 14<sup>th</sup>
  - Thursday, February 11<sup>th</sup>
  - Thursday, March 11<sup>th</sup>
  - Thursday, April 15<sup>th</sup>
  - Thursday, May 27<sup>th</sup>
  - Thursday, June 17<sup>th</sup>
- Staff Helping Hands – We have received good responses from both sponsors and applicants.
- Healthy to 100 and Beyond – Frederick presented this new healthy challenge program offered through the Center for Emeriti & Retirees which is also coordinating with other UC campuses, such as Davis and Berkeley and LA . The program is partnering with UCI Human Resources Office in order to include active employees in this 100-day wellness challenge. Frederick has asked the Council to assist with promotion to all staff. The program will launch in January 2010 and will involve distribution of materials, an online component for tracking similar to Step Up UCI, and conclude with a speaker series in February/ March.
- Chancellor Forum –next forum will be Friday, April 2<sup>nd</sup>.

### **Statement of Subject – Quarter Century Club**

Main Points – No report

### **Staff Service Awards**

Main Points – Main will start planning this event in January.

## **As Offered**

### Main Points –

- McWilliams mentioned the UCOP Post-Employment Benefits Task Force Forum taking place on Friday, November 20<sup>th</sup> from 12:00 p.m. to 2:00 p.m. in the University Club Library.
- Main mentioned the CACSS Staff Diversity Town Hall Dialogue taking place on Wednesday, November 18<sup>th</sup> from 12:00 p.m. to 1:00 p.m. in the Cross Cultural Center, Dr. Joseph L. White Room
- Ryan mentioned the Open Enrollment is currently taking place. Please visit the Human Resources website for more information.

*The next Staff Assembly Council meeting will be held on Thursday, December 10<sup>th</sup> from 12:00 p.m. to 2:00 p.m. in Aldrich 107.*