

**Staff Assembly Council Meeting Notes
October 8, 2009**

SA Representatives:

Chair	Deborah McWilliams	present
Vice Chair	Stephanie-Jean Hinojosa	present
Immediate Past Chair	Sherry Main	absent
Finance	Megan Vu	present
Finance Chair-Elect	Bill Ryan	present
Council Communications	Stephanie Porter	present
CUCSA (Sr.)	Andrea Wiley	present
CUCSA (Jr.)	Jan Serrantino	present

Standing Committee Representatives:

Web Communications	Ingrid Fahr	present
Scholarship	Zen Yieh	present
Staff Appreciation	Mike Puritz	present
Education and Enrichment	Monica Prentice	present
Special Projects	Jeri Frederick	present
	Sandra Longnecker	absent
Marketing	Stephanie Porter	present
Staff Advocacy	Kathy Eiler	absent
Quarter Century Club	Bernadette Strobel-Lopez	present

Guest: Felicia Harris

Statement of Subject - Call to Order

Main Points – The meeting was called to order by McWilliams at 12:05 p.m.

Statement of Subject - Approval of Minutes

Main Points – The minutes from Thursday, September 10th were approved by Frederick and seconded by McWilliams.

Statement of Subject – Report on meeting with EVCP/AEVC

Main Points - Hinojosa reported that several Council members met today with Mike Arias. He has some ideas regarding scholarship criteria and funding. He is also interested in the Staff Helping Hands program.

Statement of Subject – Report on meeting with the Chancellor

Main Points - McWilliams reported that the Chancellor asked for feedback on how staff feels about the furloughs. He is concerned and wants to hear about staff workload issues, professional advancement concerns, and other concerns and needs of staff around campus. He also wants to make sure that communication and resources are provided for those who have been laid off. His main message is that we are a community and we will get through this difficult period in the University's history. McWilliams will extend an invitation for Chancellor to meet with entire Staff Assembly Council at a future meeting.

Statement of Subject - Vice-Chair's Report

Main Points - Hinojosa discussed the Staff Helping Hands project. She has contacted Michael Chennault, University Ombudsman. His office will provide a confidential location for drop off and pick up of items. A sub-committee will confidentially review all applications and appointment times will be set for drop off and pick up. Please contact Hinojosa at shinojos@uci.edu if you are interested in volunteering.

Statements of Subject – Special Topics - No report

Statements of Subject – CUCSA

Main Points – Wiley reported that CUCSA will meet quarterly with President Yudof to discuss concerns. The first meeting will be on Friday, October 16th at UCOP.

Serrantino reported that her committee is trying to determine short-term and long-term incentives that campuses can offer to staff. Please email her at jserrant@uci.edu by Monday, October 12th with information/ideas for:

1. What incentives we currently have at UCI?
2. What system wide incentives could President Yudof implement now to benefit staff?

Statements of Subject – Finance

Main Points – Ryan gave an overview on the status of the Staff Assembly Budget. The foundation account funding has been moved into the scholarships budget. 250 UCLA football tickets and 105 bus tickets were sold. We also paid out 3 scholarships. The staff service awards budget is tbd.

Statements of Subject – Staff Appreciation

Main Points – Puritz discussed the following:

- The UCLA vs. Cal football game will take place on Saturday, October 17th. All 250 tickets have been sold.
- The Halloween Costume Contest will take place on Friday, October 30th from 12:15 p.m. to 12:45 p.m. at the University Club.
- Experience the Arts nights will be held in October and December. 50 free tickets will be provided for each of the following Symphony Orchestra concerts:
 - Friday, October 30th
 - Saturday, October 31st
 - Friday, December 4th
 - Saturday, December 5th
- Complimentary tickets will be provided for the following sports events:
 - Women's Volleyball on Friday, November 20th
 - Men's Basketball on Wednesday, February 10th
- Puritz is also working on getting discounted rates on Angels Baseball games. 495 tickets were sold for the last game.

- The Pancake Breakfast will take place on Wednesday, March 17th from 6:30 a.m. to 9:00 a.m. at the University Club. Puritz is working with the University Club to alter the menu to save costs.
- “UCI’s Got Talent” will replace the “UC Idol” competition. Date and time to be announced.

Statement of Subject – Marketing

Main Points – Porter reported the following:

- Zotmails/UCI brief listings were sent out for the UCLA Football game, Relationships lunchtime series, Chancellor’s Forum and Meals with Mike.
- Upcoming zotmails/briefs to be sent out include:
 - Halloween Costume Contest
 - Staff Helping Hands
 - Entertainment Books
 - Women’s Volleyball
 - Flu Shots.
- Please send copy for zotmails to Porter porters@uci.edu at least 2 days in advance.

Statement of Subject – Web Communications

Main Points – Fahr reported that the website and Fall flyer have been updated. She met with IT and is working on revamping the website as well as a new content management system.

Statements of Subject – Scholarship

Main Points –Prentice reported on the following:

- Scholarships - she met with Mike Arias to discuss scholarship eligibility. Changes will be posted to the website soon.
- The Turkey Trot will be moved to February or March and will be re-named. Please send ideas to Prentice at [mpreptic@uci.edu](mailto:mprentic@uci.edu).
- Entertainment Books – none have been sold to date. An idea was presented to sell them at the Bren Events Center and other retail locations. They will also be sold at various HR and ARC events.

Statements of Subject – Education and Enrichment

Main Points – Yieh reported the following:

- Liz Toomey event – date is tbd. 60 photos from the archives are currently being scanned to use as part of the presentation.
- Relationship workshop – 47 people attended.

Statements of Subject – Staff Ambassadors

Main Points – no report

Statements of Subject – Special Projects

Main Points – Frederick reported the following:

- Meals with Mike –
 - Thursday, October 22nd
 - Thursday, January 14th
 - Thursday, February 11th
 - Thursday, March 11th
 - Thursday, April 15th
 - Thursday, May 27th
 - Thursday, June 17th
- Chancellor Forum – 50 people attended the event. The next forum will be in April.
- Seasonal Flu Shots - The mobile unit from the Medical Center will be providing seasonal flu shots to emeriti and retirees on Wednesday, October 21st from 8:30 a.m to 11:00 a.m. at the University Club. Participants will receive a 10% off lunch coupon.
- H1N1 Flu Shots - A Task Force is working on providing H1N1 flu shots. We will send out a zotmail when the details are finalized. .

Statement of Subject – Quarter Century Club

Main Points – Bernadette Strobel-Lopez has volunteered to chair this committee. She will start by securing a mailing list and holding an informal event at the University Club.

Staff Service Awards

Main Points – no report

As Offered

Main Points – McWilliams reported that Staff Assembly is represented on various campus committees. She mentioned that she is part of the WASC Reaccreditation Committee and that she and Puritz are both members of the Chancellor's Advisory Council on the Status of Staff committee.

The next Staff Assembly Council meeting will be held on Thursday, November 12th from 12:00 p.m. to 2:00 p.m. in Aldrich 107.