

**Staff Assembly Council Meeting Minutes
August 13, 2015**

SA Representatives:

Chair	Stephanie Fix	present
Vice Chair	Jeremy Thacker	present
Immediate Past Chair	Dahlia Aguirre	present
Finance Chair	Kasey Ning	present
Finance Chair-Elect	Robert Burg	absent
Council Communications and Special Programs Officer	Megan Enciso	present
CUCSA (Sr.)	Ingrid Fahr	present
CUCSA (Jr.)	Adriana Collins	present

Standing Committee Representatives:

Community Relations	Laurie Andress-Delaney	present
	Mindy Han	absent
CUCSA Alumni Representative	Stephanie Fix	present
Education and Enrichment	Nicole Bourbon	absent
	Veronika Vicqueneau	absent
Marketing	Greg Ruth	absent
Scholarship	Thu Pham	absent
Staff Appreciation	Joani Harrington	present
Web Communications	Jeremy Thacker	present
	Adriana Collins	present

Ex-Officio Representatives:

Human Resources	John Daly	absent
A&PW	Kelly Oto	absent
Medical Center	Katie Stenton	absent

Other Attendees:

Jason Valdry

Statement of Subject: Call to Order

Main Points – The meeting was called to order by Fix at 12:03 pm.

Statement of Subject: Welcome and Introductions

Main Points – Welcome.

Statement of Subject: Approval of Minutes

May and July minutes approved. Collins motioned to approve, Andress-Delaney second the motion, all in favor minus Fahr who abstained.

Statements of Subject: Chair's Report

Main Points – Fix reported on the following:

- Asked members of committees to be more accountable for keeping track of the number of people who show up to their events.
- Make a list of events that you want to have, and/or events that you can no longer continue due to budget constraints.

- Advisory committee on community engagement culture, strengthening connections between UCI and Med Center.
- Current CACS issues:
 - Parking
 - Staff recognition/being valued
 - Merit and compensation
 - Unity and community
 - Career progression

Statements of Subject: Vice Chair's Report

Main Points – Thacker reported on the following:

- Thacker will fix Google spreadsheet with updated committee member information
- Thacker and Valdry working on committees for strategic plan
- If anyone has information on career paths, staff numbers during Furlough years, civility, compensation, recognition (dealing with issues), please forward statistics to Thacker

Statements of Subject: Immediate Past Chair's Report

Main Points – Aguirre reported on the following:

- Will not have a Staff Assembly team for the 5k on October 3rd this year.

Statements of Subject: Staff Appreciation

Main Points – Harrington reported on the following:

- A-Frame reusable signs are available for use at Staff Assembly events. In SA storage if needed.
- Issue of latex balloons and allergies and use of them at events. Will look into with disability services.
- Need 3 judges for the department competition at Staff Picnic. Aguirre will send an email to the volunteer list serve.

Statement of Subject: Education and Enrichment Report

Main Points – Education and Enrichment were not present.

- Beer tasting event on 9/14 at Eureka.

Statement of Subject: Web Communications Report

Main Points –Thacker reported on the following:

- Sent out a recruitment email, Thacker and Collins will meet with applicants.
- Will post opening to SAC Facebook and SAC website for visibility to campus staff.

Statements of Subject: CUCSA Report

Main Points- Fahr reported on the following:

- UC will provide undergrads the option to self-identify their sexual orientation on application and gender identity. Will help with resource allocation, buildings, developing programs, etc. New buildings and renovations need to include gender neutral facilities starting July 1, 2015.
- Represented staff cannot serve as SAC council members. We may need to consider how they can participate differently in the future.
- Staff engagement survey will be discussed with Ramona to see how to proceed with results.
- Fahr is co-chairing the performance management workgroup.

Statements of Subject: Finance Report

Main Points — Ning reported on the following:

- None.

Statement of Subject: Council Communications Report

Main Points – Enciso reported on the following:

- Lunch with Leadership schedule is almost confirmed. Please sign up for a hosting date on the Google doc.

Statement of Subject: Community Relations Report

Main Points – Andress-Delany reported on the following:

- May participate in Surf rider event in October/November.

Statement of Subject: Marketing Communications Report

Main points – Marketing Communications was not present.

- Reach out to Ruth if you find anyone who does not receive SAC emails.

Statement of Subject: Scholarship Report

Main Points – Aguirre reported on the following:

- Thu unable to move forward with this role.
- Job description needs to be created to recruit for this position.

Statement of Subject: Ex-Officio Reports

- None.

Action:

The meeting was adjourned at 1:59 PM

The next meeting is Thursday, September 10, 2015.