Staff Assembly Council Meeting Minutes  
August 13, 2015

SA Representatives:
Chair
Vice Chair
Immediate Past Chair
Finance Chair
Finance Chair-Elect
Council Communications and Special Programs Officer
CUCSA (Sr.)
CUCSA (Jr.)

Standing Committee Representatives:
Community Relations
CUCSA Alumni Representative
Education and Enrichment
Marketing
Scholarship
Staff Appreciation
Web Communications

Ex-Officio Representatives:
Human Resources
A&PW
Medical Center

Other Attendees:
Jason Valdry

Statement of Subject: Call to Order
Main Points – The meeting was called to order by Fix at 12:03 pm.

Statement of Subject: Welcome and Introductions
Main Points – Welcome.

Statement of Subject: Approval of Minutes
Main Points – Fix reported on the following:
- Asked members of committees to be more accountable for keeping track of the number of people who show up to their events.
- Make a list of events that you want to have, and/or events that you can no longer continue due to budget constraints.
• Advisory committee on community engagement culture, strengthening connections between UCI and Med Center.
• Current CACS issues:
  o Parking
  o Staff recognition/being valued
  o Merit and compensation
  o Unity and community
  o Career progression

**Statements of Subject: Vice Chair’s Report**
Main Points – Thacker reported on the following:
• Thacker will fix Google spreadsheet with updated committee member information
• Thacker and Valdry working on committees for strategic plan
• If anyone has information on career paths, staff numbers during Furlough years, civility, compensation, recognition (dealing with issues), please forward statistics to Thacker

**Statements of Subject: Immediate Past Chair’s Report**
Main Points – Aguirre reported on the following:
  o Will not have a Staff Assembly team for the 5k on October 3rd this year.

**Statements of Subject: Staff Appreciation**
Main Points – Harrington reported on the following:
• A-Frame reusable signs are available for use at Staff Assembly events. In SA storage if needed.
• Issue of latex balloons and allergies and use of them at events. Will look into with disability services.
• Need 3 judges for the department competition at Staff Picnic. Aguirre will send an email to the volunteer list serve.

**Statement of Subject: Education and Enrichment Report**
Main Points – Education and Enrichment were not present.
• Beer tasting event on 9/14 at Eureka.

**Statement of Subject: Web Communications Report**
Main Points – Thacker reported on the following:
• Sent out a recruitment email, Thacker and Collins will meet with applicants.
• Will post opening to SAC Facebook and SAC website for visibility to campus staff.

**Statements of Subject: CUCSA Report**
Main Points- Fahr reported on the following:
• UC will provide undergrads the option to self-identify their sexual orientation on application and gender identity. Will help with resource allocation, buildings, developing programs, etc. New buildings and renovations need to include gender neutral facilities starting July 1, 2015.
• Represented staff cannot serve as SAC council members. We may need to consider how they can participate differently in the future.
• Staff engagement survey will be discussed with Ramona to see how to proceed with results.
• Fahr is co-chairing the performance management workgroup.

**Statements of Subject: Finance Report**
Main Points — Ning reported on the following:
• None.
Statement of Subject: Council Communications Report
Main Points – Enciso reported on the following:
  - Lunch with Leadership schedule is almost confirmed. Please sign up for a hosting date on the Google doc.

Statement of Subject: Community Relations Report
Main Points – Andress-Delany reported on the following:
  - May participate in Surfrider event in October/November.

Statement of Subject: Marketing Communications Report
Main points – Marketing Communications was not present.
  - Reach out to Ruth if you find anyone who does not receive SAC emails.

Statement of Subject: Scholarship Report
Main Points – Aguirre reported on the following:
  - Thu unable to move forward with this role.
  - Job description needs to be created to recruit for this position.

Statement of Subject: Ex-Officio Reports
  - None.

Action:
The meeting was adjourned at 1:59 PM

The next meeting is Thursday, September 10, 2015.