

**Staff Assembly Council Meeting Minutes  
March 10, 2016**

**SA Representatives:**

Chair	Stephanie Fix	present
Vice Chair	Jeremy Thacker	present
Immediate Past Chair	Dahlia Aguirre	absent
Finance Chair	Kasey Ning	present
Finance Chair-Elect	Cathy Yates	absent
Council Communications and Special Programs Officer	Megan Enciso	present
CUCSA (Sr.)	Ingrid Fahr	present
CUCSA (Jr.)	Adriana Collins	present

**Standing Committee Representatives:**

Community Relations	Laurie Andress-Delaney	absent
	Mindy Han	absent
CUCSA Alumni Representative	Stephanie Fix	present
Education and Enrichment	Nicole Bourbon	absent
	Veronika Vicqueneau	present
Marketing	Greg Ruth	absent
Scholarship	Dahlia Aguirre	absent
Staff Appreciation	Joani Harrington	present
Web Communications	Nader Bigdeli	present
	Sarah Prom	absent

**Ex-Officio Representatives:**

Human Resources	Kevin Phillips	present
A&PW	Kelly Oto	absent
Medical Center	Katie Stenton	absent

**Other Attendees:**

Jason Valdry

**Statement of Subject: Call to Order**

Main Points – The meeting was called to order by Fix at 12:02 pm.

**Statement of Subject: Welcome and Introductions**

Main Points – Welcome and introductions.

**Statement of Subject: Approval of Minutes**

February's minutes approved. Fahr motioned, Harrington second, all in favor, none opposed.

**Statements of Subject: Chair's Report**

Main Points – Fix reported on the following:

- Anteater Equity Games on 5/4 11:30AM-1:00PM in Aldrich Park. Will need volunteers for SAC information table.
- The budget for 15-16 year is ok after all cuts. Majority of costs go to staff appreciation events. The price of pancake breakfast and food will most likely keep going up every year.
- 16-17 budget not approved yet. Will ask for additional funds to cover UCI hosting CUCSA meeting March 2017.

- If you'd like to make a KUCI commercial for a SAC event, contact KUCI at least one month ahead of time.
- Wellness Fair 5/18 10:00AM-1:30PM in Aldrich Park. Will need volunteers- will send email to volunteer list serve and council.

### **Statements of Subject: Vice Chair's Report**

Main Points – Thacker reported on the following:

- Submit your SAC job descriptions to Thacker
- Considering online applications for Excellence in Leadership Awards. Possibly EEE Scout with an option to mail in the nomination.

### **Statements of Subject: Immediate Past Chair's Report**

Main Points – Aguirre was not present:

- None.

### **Statements of Subject: Staff Appreciation**

Main Points – Harrington reported on the following:

- Won't do Chargers game next year because of pre-funding issues and lack of a separate website to buy tickets
- Pancake Breakfast will switch raffle to the end. Must show up to enter, but draw names at end. Do not need to be present to win.
- No summer kick off this year
- Staff Appreciation Picnic theme voting email will go out soon. Park reserved for August 25<sup>th</sup>.

### **Statements of Subject: CUCSA Report**

Main Points- Fahr and Collins reported on the following:

- Final draft of report will be sent out soon.
- Pay for performance concerns. More info to come from HR soon.
- Mandatory supervisory training – discussion about how local Staff Assemblies are handling this effort. Importance of mentorship, concerns with time taken from supervisors with mandatory training.
- UC Davis implemented pay for performance last year. Issues included lack of training on how to implement the new performance review, schoolwide inequities.
- New retirement plan is going forward. Starting 7/1/16, retirement cap at \$117,000, and two defined contribution plans. Around 5,000 staff UC-wide will be affected, not including nurses.

### **Statement of Subject: Web Communications Report**

Main Points –Bigdeli reported on the following:

- None.

### **Statement of Subject: Education and Enrichment Report**

Main Points –Vicqueneau reported on the following:

- Coffee talk on 3/31- financial advising workshop. Managing finances, taxes, etc. Will send survey after event to see interest in more specific finance topics. In Mesa Court Community Room.
- Planning an athletics facilities tour and KUCI facilities tour
- Possible beer tasting again in the summer, or wine tasting at the UClub.

### **Statements of Subject: Finance Report**

Main Points — Ning and Fix reported on the following:

- Discussed 2016-2017 proposed budget

**Statement of Subject: Council Communications Report**

Main Points— Enciso reported on the following:

- None.

**Statement of Subject: Community Relations Report**

Main Points – Andress-Delany and Han were not present.

- RunDisney volunteer email going out soon- need 60 volunteers. Must sign up by April 5<sup>th</sup>.

**Statement of Subject: Marketing Communications Report**

Main points – Ruth was not present.

- None.

**Statement of Subject: Scholarship Report**

Main Points – Aguirre was not present.

- Plan to give away 3 \$500 scholarships this year and next year.
- Looking for 2 co-chairs. 1 who focuses on fundraising and 1 who focuses on administrative duties for next year.

**Statement of Subject: Ex-Officio Reports**

- None.

**Action:**

The meeting was adjourned at 1:37 PM

The next meeting is Thursday, April 14, 2016.