Staff Assembly Council Meeting Minutes
March 10, 2016

SA Representatives:
Chair               Stephanie Fix               present
Vice Chair          Jeremy Thacker            present
Immediate Past Chair Dahlia Aguirre          absent
Finance Chair       Kasey Ning               present
Finance Chair-Elect Cathy Yates              absent
Council Communications and Special
Programs Officer    Megan Enciso             present
CUCSA (Sr.)         Ingrid Fahr              present
CUCSA (Jr.)         Adriana Collins         present

Standing Committee Representatives:
Community Relations Laurie Andress-Delaney   absent
                       Mindy Han              absent
CUCSA Alumni Representative Stephanie Fix     present
Education and Enrichment Nicole Bourbon      absent
                       Veronika Vicqueneau  present
Marketing             Greg Ruth               absent
Scholarship           Dahlia Aguirre        absent
Staff Appreciation    Joani Harrington      present
Web Communications    Nader Bigdeli        present
                       Sarah Prom            absent

Ex-Officio Representatives:
Human Resources       Kevin Phillips         present
A&PW                  Kelly Oto             absent
Medical Center        Katie Stenton        absent

Other Attendees:
Jason Valdry

Statement of Subject: Call to Order
Main Points – The meeting was called to order by Fix at 12:02 pm.

Statement of Subject: Welcome and Introductions
Main Points – Welcome and introductions.

Statement of Subject: Approval of Minutes
February’s minutes approved. Fahr motioned, Harrington second, all in favor, none opposed.

Statements of Subject: Chair’s Report
Main Points – Fix reported on the following:
- Anteater Equity Games on 5/4 11:30AM-1:00PM in Aldrich Park. Will need volunteers for SAC information table.
- The budget for 15-16 year is ok after all cuts. Majority of costs go to staff appreciation events. The price of pancake breakfast and food will most likely keep going up every year.
- 16-17 budget not approved yet. Will ask for additional funds to cover UCI hosting CUCSA meeting March 2017.
If you’d like to make a KUCI commercial for a SAC event, contact KUCI at least one month ahead of time.
Wellness Fair 5/18 10:00AM-1:30PM in Aldrich Park. Will need volunteers- will send email to volunteer list serve and council.

Statements of Subject: Vice Chair’s Report
Main Points – Thacker reported on the following:
• Submit your SAC job descriptions to Thacker
• Considering online applications for Excellence in Leadership Awards. Possibly EEE Scout with an option to mail in the nomination.

Statements of Subject: Immediate Past Chair’s Report
Main Points – Aguirre was not present:
• None.

Statements of Subject: Staff Appreciation
Main Points – Harrington reported on the following:
• Won’t do Chargers game next year because of pre-funding issues and lack of a separate website to buy tickets
• Pancake Breakfast will switch raffle to the end. Must show up to enter, but draw names at end. Do not need to be present to win.
• No summer kick off this year
• Staff Appreciation Picnic theme voting email will go out soon. Park reserved for August 25th.

Statements of Subject: CUCSA Report
Main Points- Fahr and Collins reported on the following:
• Final draft of report will be sent out soon.
• Pay for performance concerns. More info to come from HR soon.
• Mandatory supervisory training – discussion about how local Staff Assemblies are handling this effort. Importance of mentorship, concerns with time taken from supervisors with mandatory training.
• UC Davis implemented pay for performance last year. Issues included lack of training on how to implement the new performance review, schoolwide inequities.
• New retirement plan is going forward. Starting 7/1/16, retirement cap at $117,000, and two defined contribution plans. Around 5,000 staff UC-wide will be affected, not including nurses.

Statement of Subject: Web Communications Report
Main Points –Bigdeli reported on the following:
• None.

Statement of Subject: Education and Enrichment Report
Main Points –Vicqueneau reported on the following:
• Coffee talk on 3/31- financial advising workshop. Managing finances, taxes, etc. Will send survey after event to see interest in more specific finance topics. In Mesa Court Community Room.
• Planning an athletics facilities tour and KUCI facilities tour
• Possible beer tasting again in the summer, or wine tasting at the UClub.

Statements of Subject: Finance Report
Main Points — Ning and Fix reported on the following:
• Discussed 2016-2017 proposed budget

**Statement of Subject: Council Communications Report**
Main Points— Enciso reported on the following:
• None.

**Statement of Subject: Community Relations Report**
Main Points – Andress-Delany and Han were not present.
• RunDisney volunteer email going out soon- need 60 volunteers. Must sign up by April 5th.

**Statement of Subject: Marketing Communications Report**
Main points – Ruth was not present.
• None.

**Statement of Subject: Scholarship Report**
Main Points – Aguirre was not present.
• Plan to give away 3 $500 scholarships this year and next year.
• Looking for 2 co-chairs. 1 who focuses on fundraising and 1 who focuses on administrative duties for next year.

**Statement of Subject: Ex-Officio Reports**
• None.

**Action:**
The meeting was adjourned at 1:37 PM

The next meeting is Thursday, April 14, 2016.