

**Staff Assembly Council Meeting Minutes  
January 9, 2014**

**SA Representatives:**

Chair	Jason Valdry	present
Vice Chair	Dahlia Aguirre	present
Immediate Past Chair	DeeDee Nunez	present
Finance Chair	Vacant	
Finance Chair-Elect	Lauri Newell	absent
Council Communications and Special Programs Officer	Vacant	
CUCSA (Sr.)	Stephanie Fix	present
CUCSA (Jr.)	Gerson Gomez	present

**Standing Committee Representatives:**

Community Relations	Megan Vu	present
	Laurie Andress-Delaney	present
CUCSA Alumni Representative	Raschel Greenberg	present
Education and Enrichment	Kirstin Brehm	present
Marketing	Greg Ruth	present
Scholarship	Thu Pham	absent
Staff Appreciation	Mike Puritz	present
	Jennie Clacken	present
	Joani Harrington	absent
Web Communications	Jeremy Thacker	present
	Adriana Collins	absent

**Ex-Officio Representatives:**

Human Resources	John Daly	absent
A&PW	Amy Ruth	present

**Statement of Subject – Call to Order**

Main Points: The meeting was called to order by Valdry at 12:04pm.

**Statement of Subject - Welcome and Introductions**

**Main Points:** There were not any guests present.

**Statement of Subject - Approval of Minutes**

Main Points- Puritz motions to approve the September 2013 and November 2013 minutes. Fix seconds the motion.

**Action: Motion approved**

**Statement of Subject: Council appointment**

Main Points – Valdry reported on the following:

- Collins will be the co-chair of the Web Committee.
- Andress-Delaney will be the co-chair of the Community Relations Committee.

**Statement of Subject: Report on Executive Meetings**

Main Points- Valdry reported on the following:

- Staff Assembly will be asked to submit names to act on future search committees.
- Greenberg volunteered to assist with the ASM presentations.

**Statement of Subject: Vice Chair’s Report**

Main Points- Aguirre reported on the following:

- Aguirre needs a volunteer to work at the Staff Assembly table during the “New Year, New You” event from 11:30-12:30pm. The volunteer will give away Staff Assembly pens and hand out an event flyer.

**Statement of Subject: Special Topics**

Main Points- Valdry reported on the following:

- Valdry would like the council to submit their budget requests before the end of January. The council will decide on the new budget requests during the February meeting.

**Statement of Subject: Community Relations**

Main Points- Vu reported on the following in Newell’s absence:

- Vu explained someone sent an email stating their disappointment with associating Staff Assembly with the Olive Crest organization.

**Action:**

**Statement of Subject – Finance**

Main Points –Valdry reported on the following:

- Valdry explained we will discuss the current budget at the next Staff Assembly meeting.

**Action:**

**Statements of Subject – Scholarship**

Main Points – Valdry reported on the following:

- There is nothing new to report.

**Action:**

**Statements of Subject – Marketing and Communications**

Main Points – Ruth reported on the following:

- There is nothing new to report.

**Action:**

**Statements of Subject – Education and Enrichment**

Main Points –Brehm reported on the following:

- Brehm explained she is still working on the details for the home brewing workshop.

**Action:**

**Statement of Subject: Web Communication**

Main Points- Thacker reported the following:

- Thacker commented that the bylaws on the website need to be approved. Valdry explained he will send out a revised set of bylaws to the council to get reviewed and approved.
- Thacker explained he and Collins are working on changing the web platform of the Staff Assembly website. They are looking to move to a wordpress site. He is making a demo of the website to review in February. The website will be hosted on campus.

**Action:**

**Statements of Subject – CUCSA**

Main Points – Fix reported on the following:

- Fix and Gomez attended the CUCSA meeting in December at UC Riverside. They will send out their meeting notes to the council.

**Action:**

**Statements of Subject – Staff Appreciation**

Main Points – Puritz and Clacken reported on the following:

- UCI Night at Angel’s stadium will be on Saturday, July 26<sup>th</sup>. Puritz would like to organize a tailgate before the game with the Medical Center. He estimates the tailgate will cost \$3000 and proposes Staff Assembly cover half of the cost. He suggests Newport Rib Company as the tailgate catered. Puritz also requested that a shuttle transport Staff to the game from UCI.
- There will be a Staff Appreciation Committee meeting on 1/20/14. They will discuss the Pancake Breakfast, which will be on 3/17/14.
- The Staff Picnic will be on 8/28/14.

**Action:**

**Statements of Subject - Community Relations Report**

Main points - **Andress-Delaney** reported on the following:

- Nothing new to report.

**Action:**

**Statements of Subject - Ex-Officio Reports**

Main points - **Ruth** reported on the following:

- There will be an A&PW membership meeting in January.
- Ruth inquired about the availability of resources for Staff who are taking community college classes and would like to transfer to UCI. It was suggested that the Education and Scholarship committees look into a collaborative event to address this issue.

**Action:**

The meeting was adjourned at 1:10 PM

The next meeting is scheduled on Thursday, February 13, 2014 at 423 Administrative Modular Room 126, Parking Lot 16.