

**Staff Assembly Council Meeting Minutes
June 12, 2013**

SA Representatives:

Chair	DeeDee Nunez	present
Vice Chair	Jason Valdry	present
Immediate Past Chair	Ingrid Fahr	absent
Finance Chair	Mindy Han	present
Finance Chair-Elect	Gerson Gomez	present
Council Communications and Special Programs Officer	Laurie Andress-Delaney	present
CUCSA (Sr.)	Jason Valdry	present
CUCSA (Jr.)	Stephanie Fix	absent

Standing Committee Representatives:

Community Relations	Diane Dunn	present
	Andrea Wiley	absent
Education and Enrichment	Dahlia Aguirre	present
Marketing	Greg Ruth	absent
Scholarship	Thu Pham	absent
Staff Appreciation	Mike Puritz	present
	Heather Ashbach	absent
Web Communications	Kim Lane	present

Ex-Officio Representatives:

Human Resources	Paige Macias	absent
Medical Center	Tina Martinez	absent

Other Attendees:

University Registrar	Joani Harrington	present
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Statement of Subject – Call to Order

Main Points: The meeting was called to order by Nunez at 12:05pm.

Statement of Subject - Welcome and Introductions

Main Points: The council welcomed guest Joani Harrington.

Statement of Subject - Approval of Minutes

Main Points –The minutes from the May meeting will be tabled until our next meeting in July.

Action: Tabled.

Statements of Subject – Community Relations Report

Main Points – Dunn discussed the following:

- Andrea Wiley is officially stepping down as the Community Relations Committee Co-Chair but will continue to be active on the committee. Megan Vu will be the new Co-Chair as of July 1st. Dunn plans to step down at the end of December 2013.
- The Orange County Food Bank event will be on June 15, 2013. There are currently 80 volunteers signed-up.

- The Community Relations t-shirt inventory is depleted. Dunn plans to work with Vu to order more t-shirts in July.

Action:

Statement of Subject – Web Communications Report

Main Points –Lane reported the following:

- Valdry, Ruth, and Lane met with a representative from OIT to discuss the future of the Staff Assembly website. They discussed the possibility of completely redoing the website and getting it off of the cascade server.
- Lane will be stepping down as Web Communications Chair as of July 1st because she received a new position at UC Path.

Action:

Statements of Subject – CUCSA Report

Main Points –Valdry reported on the following:

- At the CUCSA meeting from June 5-7th Fix and Valdry watched many presentations from their colleagues and saw President Yudof. Valdry says President Yudof will be ready to step down as of August.
- The new post-employment benefits were heavily discussed at the meeting. As a delegation, CUCSA is looking to propose a new formula to calculate the benefits, but Valdry explains it is unclear what that formula will be at this point.
- The 3% merit increase was discussed. Valdry explained the Chancellors at each campus will decide how to mandate the funds to employees.

Action:

Statements of Subject – Staff Appreciation Report

Main Points – Puritz reported on the following:

- Puritz, Harrington, and Clacken met with representatives from Aramark to discuss Aramark's bid for the Staff Picnic. Should Aramark be chosen as the Staff Picnic caterer, the food would be similar to what was served in the past, but would include water and lemonade. The quote has since been emailed to Puritz. Aramark explained students would be serving the meals to the staff.
- Puritz explains all profits from Aramark's services do not go to UCI; 10% will be given to UCOP and then distributed back to UCI.
- There is room in the budget to provide Staff Assembly give away at the Staff Picnic. The give away products will be ordered soon.
- There were 67 tickets sold for the Los Angeles Angels baseball game in May.
- Staff Sushi class email was sent out via Zotmail.
- The dates for the Staff kayak events were emailed out via Zotmail.

Action:

Statement of Subject: Council Communications and Special Programs Officer Report

Main Points- Andress-Delaney reported the following:

- Andress-Delaney will survey the Lunch with Leadership attendees from the past academic year to get their opinions on the series. She will send the report to Ramona.

Action:

Statement of Subject: Finance Report

Main Points- Han reported on the following:

- No new expenses in the budget.
- Two scholarship recipients have submitted their paperwork to receive their scholarship reimbursement.
- Han will continue to serve as the Finance Chair in the next academic year.

Action:

Statement of Subject: Education and Enrichment Report

Main Points- Aguirre reported on the following:

- Aguirre is still gathering research for her future Education 101 events.
- She will be meeting with representatives at the Anthill Pub to discuss a potential beer tasting event.

Action:

Statement of Subject: Scholarship Report

Main Points- Nunez reported on the following:

- The Scholarship bake sale earned \$261.00 in profit.

Action:

Statement of Subject: Marketing Communications Report

Main Points- Nunez reported on the following:

- There is nothing new to report.

Action:

Statement of Subject: Report on Executive Meetings

Main Points- Nunez reported on the following:

- Nunez met with Mike Arias and discussed the elections results.
- They also discussed the Excellence in Leadership awards. Nunez explained the winners were selected. The new PEVC will be in attendance at the awards ceremony and will present the nominees and awards.
- Nunez discussed with Arias the positive feedback from the Lunch with Leadership events. Arias believes Staff Assembly should invite the same guests in the next academic year that were invited this year since everyone enjoyed meeting with these leaders.
- Nunez told Arias about the issues with Zotmail and explained how it was fixed.
- Nunez discussed the Staff Assembly budget proposal she submitted to the Interim EVCP's office.
- Nunez attended a CACSS meeting and discussed the Quarter Century Club. She explained the person who submitted the initial question concerning the status of the club was asked to take initiative and gather the staff members who have worked 25+ years to see if someone

within this group will take leadership of the club. Chancellor Drake agreed to fund an initial lunch with the Quarter Century Club to encourage the group to start back up.

Statement of Subject: Vice Chair's Report

Main Points- Valdry reported on the following:

- Volunteers are needed to run the check-in tables for the Excellence in Leadership nominees.
- Valdry is getting pressure to continue promoting the Engagement Survey results. Natalie Schonfeld and Gwen Black want to meet with Valdry to merge their CACSS Engagement Survey results with CUCSA's Engagement Survey results.

The meeting was adjourned at 1:31 PM