

**Staff Assembly Council Meeting Notes
March 8, 2007**

SA Representatives:

Chair	Sherry Main	Present
Vice Chair	Mike Puritz	Absent
Immediate Past Chair	Ramona Agrela	Absent
Finance	Andrea Denish	Present
Council Communications	Heather Wuebker	Present
CUCSA (Sr.)	Ramona Agrela	Absent
CUCSA (Jr.)	Penny White	Absent

Standing Committee Representatives:

Communications	Mary Lou Ledgerwood	Present
Scholarship	Steven Johnson	Absent
Staff Appreciation	Michelle Foley	Absent
Training and Development	Lara Farhadi	Present
Special Projects	Jeri Frederick	Absent
	Sandra Longnecker	Present
Marketing	Alice Parsons	Present

Guests:

Deborah Perkins
Ingrid Fahr

Statement of Subject - Call to Order and Approval of Minutes

Main Points – Main called the meeting to order. Longnecker moved to approve the tabled meeting minutes of January as well as February; Denish seconded. Minutes were approved.

Statement of Subject – A&PW Update

Main Points – Denish commented on prior month's PaceSetter's Award and fashion show; all went well. Upcoming events include:

- March 20: Talk with Elizabeth Loftus, memory and legal witness expert
- April 11 or 16 (still being finalized): Elections for steering committee and talk with Michael McBride on game theory
- May: Neurosurgery presentation
- June 25: Women's Conference

Discussed hosting possible meetings at the Medical Center to be more inclusive. Ideas were presented to better inform Medical Center staff about up-coming events; ideas included updating staff list, making sure to include items in UCI Brief, holding talks at the Medical Center, posting all events on UCI Today, working with the Medical Center's online newsletter to coordinate advertisement of events, and hard copy distribution of event announcements.

Statements of Subject – Staff Advisor to the Regents Forum

Main Points – Main stated that the forum was well attended. David Miller and Lynda Brewer – staff advisors to the regents – gave a presentation about their role, expectations and the application process to become a staff advisor.

A van will be available to take 10-15 interested parties to the next UC Regents meeting at UCLA on March 15. More details to follow.

The Chancellor's meeting will be held on March 9; Lisa Rhebaum, Lara Farhadi, and Alice Parsons will attend.

Statements of Subject – Council Elections

Main Points – Main announced that Mike will send out a call next week for people interested in running; spread word to those who may be interested.

Statement of Subject – Wellness and Safety Fair Update

Main Points – Ingrid Fahr handed out flyers advertising the upcoming Wellness and Safety Fair on Wednesday, May 16, 2007 from 11 a.m. – 2 p.m. in the ARC lobby. Booths will be set up advertising healthy living (eating healthy, medical check ups, etc.). There is an opportunity for Educational Enrichment to participate; Staff Assembly will collectively participate with a booth at the event.

Statement of subject – Expectant Moms & Dads Workshop

Main Points – Ingrid Fahr also handed out flyers for the upcoming March 27, 2007 Expectant Moms and Dads workshop which will cover information concerning leaves of absence, medical plans and other resources. Fahr also noted that Worker's Comp and Disability Services are available for training classes if Staff Assembly is ever interested.

Statement of subject – Committee Update: Budget

Main Points – Denish presented the March budget, noting the \$250 Pancake Breakfast should appear as a credit rather than an expense. The UCI Idol Competition proceeds from parking and entertainments book matching funds from Chancellor and EVC are all still waiting to post. Denish will be attending an EVC mtg in April to request next year's budget; anyone needing to request additional funds must do so to Denish before March 30.

Statement of subject – Committee Update: Staff Appreciation

Main Points – Upcoming events include:

- March 9: Staff night at UC vs. UCLA volleyball game; some tickets still available.
- March 15: Sunday in the Park w/ George; discounted tickets for staff are available.
- March 20: Pancake breakfast at the University Club from 6:30 a.m. – 9 a.m. Those assisting with the breakfast need to arrive no later than 6 a.m. March 22nd:
- March 22: Meal with Mike at the U Club

Statement of subject – Committee Update: Communications

Main Points – The deadline for scholarship applications is March 16th.

Statement of subject – Committee Update: Marketing

Main Points – Parsons updated the group concerning marketing efforts for Staff Assembly events. Zotmails continue to be sent regarding Meals w/ Mike; flyers were created for the Staff Night at the UC vs. UCLA volleyball game and for Sunday in the Park events.

Statement of subject – Committee Update: Education & Enrichment

Main Points – Farhadi noted last month's successful workshop, held on February 20th with Susan Tang, the acupuncture therapist. The next workshop is set for March 20 (date will be changing) and the topic will cover how to weave nutrition and healthy habits into our hectic lives. There are no event scheduled as yet for spring.

Statement of subject – Committee Update: Staff Ambassadors

Main Points – A date will be forthcoming on a law school update meeting.

Statement of subject – Committee Update: Special Projects

Main Points – Longnecker noted that all dates to serve as hosts at Meals w/ Mike are full. There is a program in the works with a gerontologist that could possibly become a full week long program in the fall focused on healthy living for seniors.

Meeting adjourned. Next meeting is scheduled for April 12 at 1p.m. in 501 Aldrich Hall.