Staff Assembly Council Meeting Minutes  
September 12, 2013

SA Representatives:
Chair  Jason Valdry  absent
Vice Chair  Dahlia Aguirre  present
Immediate Past Chair  DeeDee Nunez  present
Finance Chair  Vacant
Finance Chair-Elect  Lauri Newell  absent
Council Communications and Special Programs Officer  Laurie Andress-Delaney  present
CUCSA (Sr.)  Stephanie Fix  absent
CUCSA (Jr.)  Gerson Gomez  absent

Standing Committee Representatives:
Community Relations  Diane Dunn  present
                      Megan Vu  present
CUCSA Alumni Representative  Raschel Greenberg  present
Education and Enrichment  Kirstin Brehm  present
Marketing  Greg Ruth  present
Scholarship  Thu Pham  absent
Staff Appreciation  Mike Puritz  present
                      Jennie Clacken  absent
                      Joani Harrington  absent
Web Communications  Jeremy Thacker  present

Ex-Officio Representatives:
Human Resources  Paige Macias  absent
A&PW  Amy Ruth  present

Other Attendees:
School of Social Ecology  Adriana Collins  present
School of Humanities  Mindy Han  present

Statement of Subject – Call to Order
Main Points: The meeting was called to order by Aguirre at 12:05pm.

Statement of Subject - Welcome and Introductions
Main Points: The council introduced themselves and welcomed guests.

Statement of Subject - Approval of Minutes
Main Points –
• Nunez moved to approve the June meeting minutes. Thacker seconded the motion. The June meeting minutes were approved.
• Thacker moved to approve the August meeting minutes. Nunez seconded the motion. The August meeting minutes were approved.

Action: June and August meeting minutes are approved.
Statement of Subject: Report on Executive Meetings
Main Points – Aguirre reported on the following:
• The Chancellor spoke to the idea of having the Excellence in Leadership awardees speaking with staff to share their experience as leaders and effective managers.
• The Townhall meeting results were shared with the Chancellor.
• Staff Assembly will advertise the Promise Platform on our website, but will not attach itself to a promise.

Statement of Subject: Vice Chair’s Report
Main Points – Aguirre reported on the following:
• Staff Assembly Council updates will be officially attached to the meeting minutes.
• Aguirre would like to start inviting subcommittee members to meetings to show appreciation. Aguirre wants committee chairs to send her the subcommittee member’s contact information so she can send them an email to thank them for their service to Staff Assembly. Aguirre would like to create a list serve that contains the email addresses of all Staff Assembly committee members.

Statement of Subject: Special Topics
Main Points – Aguirre reported on the following:
• No new updates.

Statement of Subject: CUCSA Report
Main Points – Aguirre reported on the following:
• No new updates.

Action:

Statement of Subject – Staff Appreciation Report
Main Points – Puritz reported on the following:
• The Staff Picnic was a success. Puritz did not receive any complaints.
• Puritz suggests Staff Assembly make a small donation to KUCI to help them purchase a new sound system with an agreement that states KUCI will keep supplying the sound for the Staff Picnic. KUCI has been letting Staff Assembly use their sound system for the Staff Picnic for free for years.

Action:

Statements of Subject – Council Communications Report
Main Points – Andress-Delaney reported on the following:
• The Ice Cream Sandwich Social currently has 60 RSVPs. Another zotmail will go out to remind Staff to RSVP to the event. Lemonade will be provided as an alternative to those who are lactose intolerant.
• Han will host the first Lunch with Leadership event with Provost Gillman on 10/3/13. Puritz will host the 12/11/13 event with Assistant Chief of Police, Jeff Hutchinson, and Nunez will host the 3/4/14 event with Associate Vice Chancellor Belmont.

Action:
Statements of Subject – Community Relations Report
Main Points – Dunn and Vu reported on the following:
- Kate Klimow inquired whether the Community Relations committee would like to have a table at the Irvine Global Village event on 9/28/13. Dunn and Vu agreed with the Council that there is no enough time to set up a table and that UCI will be well represented at the event.

Action:

Statements of Subject – Finance Report
Main Points – Aguirre reported on the following:
- No new updates.

Action:

Statement of Subject: Scholarship Report
Main Points - Aguirre reported the following:
- No new updates.

Action:

Statements of Subject – Marketing Report
Main Points – Ruth reported on the following:
- No new updates.

Action:

Statements of Subject – Education and Enrichment Report
Main Points – Brehm reported on the following:
- Brehm will ask Ramona about potentially hosting a tour of the nuclear reactor on campus. She will ask Facilities about potentially hosting a tour of the underground tunnels.

Action:

Statements of Subject – Web Communications Report
Main Points – Thacker reported on the following:
- Thacker is trying to solve the permission issues with the website.
- Thacker plans to audit the website to get rid of outdated information.

Action:

Statements of Subject – A&PW Report
Main Points – Ruth reported on the following:
- A&PW will host a talk on 9/19/13. At the talk there will be a flyer with upcoming A&PW activities.
- A&PW plans to start a mentorship program and create development programs.

Action:
The meeting was adjourned at 1:15 PM

The next meeting is scheduled on Thursday, October 10, 2013 at Humanities Gateway 1002.