

**Staff Assembly Council Meeting Minutes
April 8, 2015**

SA Representatives:

Chair	Dahlia Aguirre	present
Vice Chair	Stephanie Fix	present
Immediate Past Chair	Jason Valdry	present
Finance Chair	Lauri Newell	absent
Finance Chair-Elect	Kasey Ning	present
Council Communications and Special Programs Officer	Megan Enciso	present
CUCSA (Sr.)	Stephanie Fix	present
CUCSA (Jr.)	Ingrid Fahr	present

Standing Committee Representatives:

Community Relations	Laurie Andress-Delaney	present
	Mindy Han	absent
CUCSA Alumni Representative	Raschel Greenberg	absent
Education and Enrichment	Nicole Bourbon	present
	Veronika Vicqueneau	present
Marketing	Greg Ruth	absent
Scholarship	Thu Pham	absent
Staff Appreciation	Mike Puritz	present
	Joani Harrington	present
Web Communications	Jeremy Thacker	present
	Adriana Collins	present

Ex-Officio Representatives:

Human Resources	John Daly	absent
A&PW	Amy Ruth	absent

Other Attendees:

N/A

Statement of Subject: Call to Order

Main Points – The meeting was called to order by Aguirre at 12:04 pm.

Statement of Subject: Welcome and Introductions

Main Points – None.

Statement of Subject: Approval of Minutes

Aguirre noted we will vote on minutes at next meeting.

Statements of Subject: Staff Committees

Main Points – Aguirre reported on the following meetings:

- o SA asked to serve on committees across campus. Thinking about creating a training guide for people who want to serve on committees to catch them up. Possibly request pdf's of info pages from UC Day.

Statements of Subject: Vice Chair's Report

Main Points – Fix reported on the following:

- Staff Assembly Elections
 - Zotmail went out for SA elections. Must be non-represented, out of probation staff to run.
- Staff Assembly Presentations
 - Contact Dahlia Aguirre and Stephanie Fix to request SA presentations for your/other departments.

Statements of Subject: Immediate Past Chair’s Report

Main Points – Valdry reported on the following:

- Current staff section in the university strategic plan is very short. Trying to expand staff presence/section in next strategic plan.

Statements of Subject: Staff Appreciation

Main Points – Harrington reported on the following:

- Arts Night
 - Possibly readjust funding next year for Arts tickets (more for campus, less for med center due to number of ticket requests)
- Pool Party
 - Considered renaming to Luau, or something not implying pool/swimming
- Staff Picnic
 - Theme is show your UCI pride.

Action:

Statement of Subject: Community Relations Report

Main Points – None.

Action:

Statement of Subject: Web Communications Report

Main Points – Collins and Thacker reported on the following:

- SA decided Chair, Vice Chair, Past Chair, Greg Ruth, Adriana Collins, and Jeremy Thacker will be given editing access. Collins and Thacker will set up a meeting with the editors for training.
- Staff Assembly NetID is being created

Action:

Statement of Subject: Marketing Communications Report

Main points – Marketing Communications was not present.

Action:

Statement of Subject: Education and Enrichment Report

Main Points – Bourbon and Vicqueneau reported on the following:

- Bourbon and Vicqueneau working on beer tasting event with different vendors
- Possibly get mugs with new SA logo for coffee talk

Action:

Statements of Subject: Finance Report

Main Points — None.

Action:

Statement of Subject: Scholarship Report

Main Points – Scholarship was not present.

Action:

Statements of Subject: CUCSA Report

Main Points- Fix and Fahr reported on the following:

- Staff Engagement Survey reminder was sent out.

Action:

Statement of Subject: Council Communications Report

Main Points – Enciso reported on the following:

- Suggestions to move Lunch with Leadership (LWL) to a private room in the University Club, or seat speaker in the middle of the table.

Action:

Statement of Subject: Ex-Officio Reports

Main points – A&PW, Human Resources and Medical Center were not present.

Action:

The meeting was adjourned at 1:36 PM

The next meeting is Wednesday, May 13, 2015.