Staff Assembly Council Meeting Minutes  
April 8, 2015

SA Representatives:
Chair                      Dahlia Aguirre  present  
Vice Chair                Stephanie Fix    present  
Immediate Past Chair      Jason Valdry      present  
Finance Chair             Lauri Newell      absent  
Finance Chair-Elect       Kasey Ning        present  
Council Communications and Special Programs Officer Megan Enciso present  
CUCSA (Sr.)               Stephanie Fix    present  
CUCSA (Jr.)               Ingrid Fahr       present

Standing Committee Representatives:
Community Relations       Laurie Andress-Delaney present  
                          Mindy Han          absent  
CUCSA Alumni Representative Raschel Greenberg absent  
Education and Enrichment  Nicole Bourbon     present  
                          Veronika Vicqueneau present  
Marketing                 Greg Ruth         absent  
Scholarship               Thu Pham          absent  
Staff Appreciation        Mike Puritz       present  
                          Joani Harrington present  
Web Communications        Jeremy Thacker    present  
                          Adriana Collins  present

Ex-Officio Representatives:
Human Resources           John Daly         absent  
A&PW                      Amy Ruth          absent

Other Attendees:
N/A

Statement of Subject: Call to Order  
Main Points – The meeting was called to order by Aguirre at 12:04 pm.

Statement of Subject: Welcome and Introductions  
Main Points – None.

Statement of Subject: Approval of Minutes  
Aguirre noted we will vote on minutes at next meeting.

Statements of Subject: Staff Committees  
Main Points – Aguirre reported on the following meetings:
  o SA asked to serve on committees across campus. Thinking about creating a training guide for people who want to serve on committees to catch them up. Possibly request pdf’s of info pages from UC Day.

Statements of Subject: Vice Chair’s Report
Main Points – Fix reported on the following:

- Staff Assembly Elections
  - Zotmail went out for SA elections. Must be non-represented, out of probation staff to run.
- Staff Assembly Presentations
  - Contact Dahlia Aguirre and Stephanie Fix to request SA presentations for your/other departments.

**Statements of Subject: Immediate Past Chair’s Report**

Main Points – Valdry reported on the following:

- Current staff section in the university strategic plan is very short. Trying to expand staff presence/section in next strategic plan.

**Statements of Subject: Staff Appreciation**

Main Points – Harrington reported on the following:

- Arts Night
  - Possibly readjust funding next year for Arts tickets (more for campus, less for med center due to number of ticket requests)
- Pool Party
  - Considered renaming to Luau, or something not implying pool/swimming
- Staff Picnic
  - Theme is show your UCI pride.

**Action:**

**Statement of Subject: Community Relations Report**

Main Points – None.

**Action:**

**Statement of Subject: Web Communications Report**

Main Points – Collins and Thacker reported on the following:

- SA decided Chair, Vice Chair, Past Chair, Greg Ruth, Adriana Collins, and Jeremy Thacker will be given editing access. Collins and Thacker will set up a meeting with the editors for training.
- Staff Assembly NetID is being created

**Action:**

**Statement of Subject: Marketing Communications Report**

Main points – Marketing Communications was not present.

**Action:**

**Statement of Subject: Education and Enrichment Report**

Main Points – Bourbon and Vicqueneau reported on the following:

- Bourbon and Vicqueneau working on beer tasting event with different vendors
- Possibly get mugs with new SA logo for coffee talk
Action:

Statements of Subject: Finance Report
Main Points — None.

Action:

Statement of Subject: Scholarship Report
Main Points — Scholarship was not present.

Action:

Statements of Subject: CUCSA Report
Main Points- Fix and Fahr reported on the following:
  • Staff Engagement Survey reminder was sent out.

Action:

Statement of Subject: Council Communications Report
Main Points – Enciso reported on the following:
  • Suggestions to move Lunch with Leadership (LWL) to a private room in the University Club, or seat speaker in the middle of the table.

Action:

Statement of Subject: Ex-Officio Reports
Main points – A&PW, Human Resources and Medical Center were not present.

Action:

The meeting was adjourned at 1:36 PM

The next meeting is Wednesday, May 13, 2015.