

**Staff Assembly Council Meeting Minutes
January 14, 2015**

SA Representatives:

Chair	Dahlia Aguirre	absent
Vice Chair	Stephanie Fix	present
Immediate Past Chair	Jason Valdry	present
Finance Chair	Lauri Newell	absent
Finance Chair-Elect	Kasey Ning	absent
Council Communications and Special Programs Officer	Amy Fujitani	present
CUCSA (Sr.)	Stephanie Fix	present
CUCSA (Jr.)	Ingrid Fahr	present

Standing Committee Representatives:

Community Relations	Laurie Andress-Delaney	absent
	Mindy Han	absent
CUCSA Alumni Representative	Raschel Greenberg	present
Education and Enrichment	Nicole Bourbon	present
	Veronika Vicqueneau	present
Marketing	Greg Ruth	absent
Scholarship	Thu Pham	absent
Staff Appreciation	Mike Puritz	present
	Joani Harrington	present
Web Communications	Jeremy Thacker	present
	Adriana Collins	present

Ex-Officio Representatives:

Human Resources	John Daly	absent
A&PW	Amy Ruth	absent

Other Attendees:

Retirement Counselor Fidelity	Diana Shu	present
----------------------------------	-----------	---------

Statement of Subject: Call to Order

Main Points – The meeting was called to order by Fix at 12:03pm.

Statement of Subject: Welcome and Introductions

Main Points – The council introduced themselves and welcomed new co-chairs of the Education and Enrichment committee: Nicole Bourbon and Veronica Vicqueneau.

Statement of Subject: Approval of Minutes

None. No Staff Assembly meeting in December.

Statements of Subject: Report on Executive Meetings

Main Points – Fix reported on the following meetings:

- Aguirre and Fix met with Susi T. from the Medical Center (MC) to discuss appointment of MC's Ex-Officio, Katie Stenton.

- o During the meeting, Aguirre and Fix gained a better understanding of the unique issues MC staff face and ways that Staff Assembly can help fund and provide staff support for MC activities.
- o They will continue to meet on a quarterly basis.
- Staff Assembly invited to participate in Chancellor’s Investiture on Tuesday, March 31; once details are confirmed, there will be a call for volunteers.

Statements of Subject: Vice Chair’s Report

Main Points – Fix reported on the following:

- Anteater Equity Games
 - o Formerly titled, the “Global Equity Games”, the Anteater Equity Games was created as a result of the most recent campus climate survey. The games are designed to facilitate greater understanding of UCI’s people and culture by bringing together faculty, staff and students.
 - o The event is scheduled for May 5, 2015
- Staff Assembly Elections
 - o Elections will be held April 2015.
 - o Vacant positions include Vice Chair, CUCSA delegate, etc.
 - o Those interested in running are encouraged to contact those currently in the position.
 - o Greenberg asked if the new MC representative will promote the elections at MC and suggested a targeted email for MC staff members. Fix will contact Stenton to determine best way to communicate election info to MC staff.

Statements of Subject: Immediate Past Chair’s Report

Main Points – Valdry reported on the following

- New Hire Event
 - o Valdry met with John Daly and Nancy Chen Lane to discuss the event which is tentatively planned during Spring Break.
 - o New hires and their supervisors will be invited to attend the two-hour event which is designed to assist both groups with networking amongst one another as well as learning about how to “plug in” to UCI culture.

Statements of Subject: Staff Appreciation

Main Points – Puritz and Harrington reported on the following:

- Ducks Hockey Game
 - o 209 tickets were sold and the committee is considering offering tickets to another game in April.
- Staff Pancake Breakfast
 - o Harrington informed the committee that she is currently working on the menu and getting ballpark estimates for food.
- Angels games planned for April and two in the Summer.

Action:

Statement of Subject: Community Relations Report

Main Points – Community Relations was not present.

Action:

Statement of Subject: Web Communications Report

Main Points – Collins and Thacker reported on the following:

- Thacker informed the Council that they are still in the midst of content migration.

Action:

Statement of Subject: Marketing Communications Report

Main points – Marketing Communications was not present.

Action:

Statement of Subject: Education and Enrichment Report

Main Points – Bourbon and Vicqueneau reported on the following:

- Nothing new to report.

Action:

Statements of Subject: Finance Report

Main Points — Finance was not present.

Action:

Statement of Subject: Scholarship Report

Main Points – Scholarship was not present.

Action:

Statements of Subject: CUCSA Report

Main Points- Fix and Fahr reported the following:

- Regent’s meeting September 16-17, 2015: Details TBD but will be organizing group of staff to attend meeting.
- Fix is currently serving on the Education Benefits CUCSA workgroup and looking to interview staff who are currently working on, or have earned, their Bachelor’s or Master’s degree while working at UCI.
- Career Tracks
 - o Designed to help individuals know where their position falls relative to positions in private industry, allowing for career mapping and planning.
 - o Such comparisons to private industry may lead to job reclassification without pay or changes to job titles.
 - o Fujitani asked how such comparisons can be made to positions unique to UC/higher education, such as Student Affairs Officers. Valdry responded that UC Berkeley and UC Merced managed to find equivalent roles but that many such questions are still unanswered.

Action:

Statement of Subject: Council Communications Report

Main Points – Fujitani reported on the following:

- Council unanimously supporting including Assistant Vice Chancellor and Chief Executive Office for Alumni Engagement, Barney Ellis-Perry, in the roster of guests for the Lunch with Leadership event.

Action:

Statement of Subject: Ex-Officio Reports

Main points – A&PW, Human Resources and Medical Center were not present.

Action:

Statements of Subject: Diana Shu, Fidelity

Main points – Shu reported on the following:

- Shu is UCI's Retirement Counselor and Fidelity representative.
- She provides a number of financial education presentations and workshops, ranging from learning about the UC Retirement system, to managing investments and saving for retirement. She also can provide personalized presentations to your individual units as well.
- Shu may be reached at diana.shu@fmr.com or at 626-513-9123. For more information about the workshops, please visit: www.ucfocusonyourfuture.com

Action:

The meeting was adjourned at 1:23 PM

The next meeting is Wednesday, February 11, 2015.