Staff Assembly Council Meeting Minutes  
July 9, 2015

SA Representatives:
<table>
<thead>
<tr>
<th>Position</th>
<th>Name</th>
<th>Status</th>
</tr>
</thead>
<tbody>
<tr>
<td>Chair</td>
<td>Stephanie Fix</td>
<td>present</td>
</tr>
<tr>
<td>Vice Chair</td>
<td>Jeremy Thacker</td>
<td>present</td>
</tr>
<tr>
<td>Immediate Past Chair</td>
<td>Dahlia Aguirre</td>
<td>present</td>
</tr>
<tr>
<td>Finance Chair</td>
<td>Kasey Ning</td>
<td>present</td>
</tr>
<tr>
<td>Finance Chair-Elect</td>
<td>Robert Burg</td>
<td>present</td>
</tr>
<tr>
<td>Council Communications and Special Programs Officer</td>
<td>Megan Enciso</td>
<td>present</td>
</tr>
<tr>
<td>CUCSA (Sr.)</td>
<td>Ingrid Fahr</td>
<td>absent</td>
</tr>
<tr>
<td>CUCSA (Jr.)</td>
<td>Adriana Collins</td>
<td>absent</td>
</tr>
</tbody>
</table>

Standing Committee Representatives:
<table>
<thead>
<tr>
<th>Committee</th>
<th>Representative</th>
<th>Status</th>
</tr>
</thead>
<tbody>
<tr>
<td>Community Relations</td>
<td>Laurie Andress-Delaney</td>
<td>absent</td>
</tr>
<tr>
<td></td>
<td>Mindy Han</td>
<td>present</td>
</tr>
<tr>
<td>CUCSA Alumni Representative</td>
<td>Stephanie Fix</td>
<td>present</td>
</tr>
<tr>
<td>Education and Enrichment</td>
<td>Nicole Bourbon</td>
<td>present</td>
</tr>
<tr>
<td></td>
<td>Veronika Vicqueneau</td>
<td>absent</td>
</tr>
<tr>
<td>Marketing</td>
<td>Greg Ruth</td>
<td>absent</td>
</tr>
<tr>
<td>Scholarship</td>
<td>Thu Pham</td>
<td>absent</td>
</tr>
<tr>
<td>Staff Appreciation</td>
<td>Joani Harrington</td>
<td>present</td>
</tr>
<tr>
<td>Web Communications</td>
<td>Jeremy Thacker</td>
<td>present</td>
</tr>
<tr>
<td></td>
<td>Adriana Collins</td>
<td>absent</td>
</tr>
</tbody>
</table>

Ex-Officio Representatives:
<table>
<thead>
<tr>
<th>Committee</th>
<th>Representative</th>
<th>Status</th>
</tr>
</thead>
<tbody>
<tr>
<td>Human Resources</td>
<td>John Daly</td>
<td>absent</td>
</tr>
<tr>
<td>A&amp;PW</td>
<td>Kelly Oto</td>
<td>absent</td>
</tr>
<tr>
<td>Medical Center</td>
<td>Katie Stenton</td>
<td>present</td>
</tr>
</tbody>
</table>

Other Attendees:
<table>
<thead>
<tr>
<th>Name</th>
<th>Status</th>
</tr>
</thead>
<tbody>
<tr>
<td>Kathy Eiler</td>
<td></td>
</tr>
<tr>
<td>Jason Valdry</td>
<td></td>
</tr>
</tbody>
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Statement of Subject: Call to Order
Main Points – The meeting was called to order by Fix at 12:08 pm.

Statement of Subject: Welcome and Introductions
Main Points – All attendees introduced themselves to the council. First meeting with new members.

Statement of Subject: Approval of Minutes
Main Points – May and July minutes will be approved at next meeting.

Statements of Subject: Guest Speakers
Main Points – Fix reported on the following:
  o Future guest speakers at SAC meetings include Michael Chennault and Doug Haynes. Asked council to think about possible future speakers to invite to SAC meetings. Idea brought up to add link to the Office of the Ombudsman on the SAC website.
Statements of Subject: Vice Chair’s Report
Main Points – Thacker reported on the following:
  • SAC meetings will continue to be the 2nd Thursday of every month. Idea brought up to keep meetings in one location (Extension) or rotate locations. Will consider both.

Statements of Subject: Immediate Past Chair’s Report
Main Points – Aguirre reported on the following:
  o None.

Statements of Subject: Staff Appreciation
Main Points – Harrington reported on the following:
  • Galaxy Soccer game
    o Will take place on September 26th
  • San Diego Chargers Football game
    o Will take place on November 22nd
  • Staff Picnic
    o Park renovations (holes, bugs, etc.) will be taken care of before the picnic.

Action:

Statement of Subject: Community Relations Report
Main Points – Han reported on the following:
  • SAC signature events
    o Discussed how community relations events seem to be overlapping and “competing” with other organizations on campus. Examples include Working Wardrobes, autism awareness, etc. Decided on creating 6-7 signature events that are done each year. Ideas include Helping Hands, stocking stuffer, OC Food Bank, beach clean-up. Will team up with other departments for other events.

Action:

Statement of Subject: Web Communications Report
Main Points – Thacker reported on the following:
  • Reaching out to current volunteer list for new Web Communications chairs. Will send out summary of basic expectations for those interested.

Action:

Statement of Subject: Marketing Communications Report
Main points – Marketing Communications was not present.
  • Sent zotmail requests to Stephanie Fix while Greg is out.

Action:

Statement of Subject: Education and Enrichment Report
Main Points – Bourbon reported on the following:
  • Looking for more coffee talk speakers, open to suggestions.
**Action:**

**Statements of Subject: Finance Report**
Main Points — Ning and Burg reported on the following:
- Continue to send emails to Kasey and cc Robert

**Action:**

**Statement of Subject: Scholarship Report**
Main Points – Fix reported on the following:
- Scholarship was given new name in June: Mike Puritz Staff Assembly Career Enhancement Scholarship Program.
- Explained scholarship: between $500-1000 given for scholarships to a few select people. Available for any staff to apply to enhance their education (can be certification or degree program). Should be related to current job/field of interest.

**Action:**

**Statements of Subject: CUCSA Report**
Main Points- Fix reported on the following:
- UCI will host meeting in March of 2017. CUCSA meets quarterly, is the voice of non-represented staff.
- Next CUCSA meeting will be at UC Davis September 3-5, 2015

**Action:**

**Statement of Subject: Council Communications Report**
Main Points – Enciso reported on the following:
- Asked for suggestions regarding new Lunch with Leaders speakers. Lunches are once a month September – May, except for December.

**Action:**

**Statement of Subject: Ex-Officio Reports**
Main points – Stenton from Medical Center reported on the following:
- Medical Center Updates
  - HR has grown rapidly
  - Stenton’s position is to partner and consult with clients, driving culture within an organization, and to make organizational goals seem real/attainable
  - Medical Center holds ARISE award ceremony every year
  - Current focus on employee engagement at Medical Center

**Action:**

**Statement of Subject: Other Attendees**
Main Points – Eiler reported on the following:
- Washington DC/Federal Funding
o Discussed visits to DC to create awareness of what UCI is doing and ensure federal funding
o Sends faculty and staff to DC
o UCI receives $321 million per year in federal funding
- Idea to create lunchtime tours for current staff so they can get engaged and know what’s going on around campus. Eiler will email list of research labs on campus and contact people to get this started.

**Action:**
The meeting was adjourned at 1:31 PM

The next meeting is Thursday, August 13, 2015.