

**Staff Assembly Council Meeting Minutes
July 9, 2015**

SA Representatives:

Chair	Stephanie Fix	present
Vice Chair	Jeremy Thacker	present
Immediate Past Chair	Dahlia Aguirre	present
Finance Chair	Kasey Ning	present
Finance Chair-Elect	Robert Burg	present
Council Communications and Special Programs Officer	Megan Enciso	present
CUCSA (Sr.)	Ingrid Fahr	absent
CUCSA (Jr.)	Adriana Collins	absent

Standing Committee Representatives:

Community Relations	Laurie Andress-Delaney	absent
	Mindy Han	present
CUCSA Alumni Representative	Stephanie Fix	present
Education and Enrichment	Nicole Bourbon	present
	Veronika Vicqueneau	absent
Marketing	Greg Ruth	absent
Scholarship	Thu Pham	absent
Staff Appreciation	Joani Harrington	present
Web Communications	Jeremy Thacker	present
	Adriana Collins	absent

Ex-Officio Representatives:

Human Resources	John Daly	absent
A&PW	Kelly Oto	absent
Medical Center	Katie Stenton	present

Other Attendees:

Kathy Eiler
Jason Valdry

Statement of Subject: Call to Order

Main Points – The meeting was called to order by Fix at 12:08 pm.

Statement of Subject: Welcome and Introductions

Main Points – All attendees introduced themselves to the council. First meeting with new members.

Statement of Subject: Approval of Minutes

May and July minutes will be approved at next meeting.

Statements of Subject: Guest Speakers

Main Points – Fix reported on the following:

- o Future guest speakers at SAC meetings include Michael Chennault and Doug Haynes. Asked council to think about possible future speakers to invite to SAC meetings. Idea brought up to add link to the Office of the Ombudsman on the SAC website.

Statements of Subject: Vice Chair’s Report

Main Points – Thacker reported on the following:

- SAC meetings will continue to be the 2nd Thursday of every month. Idea brought up to keep meetings in one location (Extension) or rotate locations. Will consider both.

Statements of Subject: Immediate Past Chair’s Report

Main Points – Aguirre reported on the following:

- o None.

Statements of Subject: Staff Appreciation

Main Points – Harrington reported on the following:

- Galaxy Soccer game
 - o Will take place on September 26th
- San Diego Chargers Football game
 - o Will take place on November 22nd
- Staff Picnic
 - o Park renovations (holes, bugs, etc.) will be taken care of before the picnic.

Action:

Statement of Subject: Community Relations Report

Main Points – Han reported on the following:

- SAC signature events
 - o Discussed how community relations events seem to be overlapping and “competing” with other organizations on campus. Examples include Working Wardrobes, autism awareness, etc. Decided on creating 6-7 signature events that are done each year. Ideas include Helping Hands, stocking stuffer, OC Food Bank, beach clean-up. Will team up with other departments for other events.

Action:

Statement of Subject: Web Communications Report

Main Points –Thacker reported on the following:

- Reaching out to current volunteer list for new Web Communications chairs. Will send out summary of basic expectations for those interested.

Action:

Statement of Subject: Marketing Communications Report

Main points – Marketing Communications was not present.

- Sent zotmail requests to Stephanie Fix while Greg is out.

Action:

Statement of Subject: Education and Enrichment Report

Main Points – Bourbon reported on the following:

- Looking for more coffee talk speakers, open to suggestions.

Action:

Statements of Subject: Finance Report

Main Points — Ning and Burg reported on the following:

- Continue to send emails to Kasey and cc Robert

Action:

Statement of Subject: Scholarship Report

Main Points – Fix reported on the following:

- Scholarship was given new name in June: Mike Puritz Staff Assembly Career Enhancement Scholarship Program.
- Explained scholarship: between \$500-1000 given for scholarships to a few select people. Available for any staff to apply to enhance their education (can be certification or degree program). Should be related to current job/field of interest.

Action:

Statements of Subject: CUCSA Report

Main Points- Fix reported on the following:

- UCI will host meeting in March of 2017. CUCSA meets quarterly, is the voice of non-represented staff.
- Next CUCSA meeting will be at UC Davis September 3-5, 2015

Action:

Statement of Subject: Council Communications Report

Main Points – Enciso reported on the following:

- Asked for suggestions regarding new Lunch with Leaders speakers. Lunches are once a month September – May, except for December.

Action:

Statement of Subject: Ex-Officio Reports

Main points – Stenton from Medical Center reported on the following:

- Medical Center Updates
 - o HR has grown rapidly
 - o Stenton’s position is to partner and consult with clients, driving culture within an organization, and to make organizational goals seem real/attainable
 - o Medical Center holds ARISE award ceremony every year
 - o Current focus on employee engagement at Medical Center

Action:

Statement of Subject: Other Attendees

Main Points – Eiler reported on the following:

- Washington DC/Federal Funding

- o Discussed visits to DC to create awareness of what UCI is doing and ensure federal funding
- o Sends faculty and staff to DC
- o UCI receives \$321 million per year in federal funding
- Idea to create lunchtime tours for current staff so they can get engaged and know what's going on around campus. Eiler will email list of research labs on campus and contact people to get this started.

Action:

The meeting was adjourned at 1:31 PM

The next meeting is Thursday, August 13, 2015.