

**Staff Assembly Council Meeting Minutes
March 11, 2015**

SA Representatives:

Chair	Dahlia Aguirre	absent
Vice Chair	Stephanie Fix	present
Immediate Past Chair	Jason Valdry	present
Finance Chair	Lauri Newell	absent
Finance Chair-Elect	Kasey Ning	present
Council Communications and Special Programs Officer	Amy Fujitani	present
CUCSA (Sr.)	Stephanie Fix	present
CUCSA (Jr.)	Ingrid Fahr	present

Standing Committee Representatives:

Community Relations	Laurie Andress-Delaney	absent
	Mindy Han	absent
CUCSA Alumni Representative	Raschel Greenberg	absent
Education and Enrichment	Nicole Bourbon	present
	Veronika Vicqueneau	present
Marketing	Greg Ruth	absent
Scholarship	Thu Pham	absent
Staff Appreciation	Mike Puritz	absent
	Joani Harrington	present
Web Communications	Jeremy Thacker	present
	Adriana Collins	present

Ex-Officio Representatives:

Human Resources	John Daly	absent
A&PW	Amy Ruth	absent

Other Attendees:

Academic Counselor, Claire Trevor School of the Arts	Megan Enciso	present
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Statement of Subject: Call to Order

Main Points – The meeting was called to order by Fix at 12:10 pm.

Statement of Subject: Welcome and Introductions

Main Points – The council introduced themselves, Megan Enciso officially assumed the position of Council Communications and Special Programs Officer. This was Fujitani’s last meeting as she is now on maternity leave.

Statement of Subject: Approval of Minutes

None. Not enough Council members present for quorum.

Statements of Subject: Report on Executive Meetings

Main Points – Fix reported on the following meetings:

- UC Day:

- o Discussed tuition hike. Governor does not want this, but UC is still \$100 million short of what we need.
- o Mark Deppe was at UC Day to answer questions about flag controversy. Legislators understand it was a student issue, not staff. Keep SA Facebook clean of inappropriate comments.

Statements of Subject: Vice Chair’s Report

Main Points – Fix reported on the following:

- Staff Assembly Elections
 - o Vacant positions include Vice Chair, Immediate Past Chair, CUCSA Delegate
 - o Elections will be in April 2015
 - o If interested, contact current people in those roles for more information
- Staff Assembly Logo
 - o Current logo doesn’t meet logo standards of the university (font and anteater)
 - o Fix offered option of altering size of logo, etc. for different marketing materials. She will talk to Communications and ask them to design a circle and a straight design.
- Excellence in Leadership Awards
 - o Bourbon, Thacker, Collins, and Enciso volunteered to review applications.

Statements of Subject: Immediate Past Chair’s Report

Main Points – Valdry reported on the following:

- o Nothing new to report.

Statements of Subject: Staff Appreciation

Main Points – Harrington reported on the following:

- Staff Pancake Breakfast
 - o Possibly use funds for bookstore giftcards
- Arts Night
 - o Tickets for the Electra Project sold out for campus. May move some tickets from Medical Center side for more availability.

Action:

Statement of Subject: Community Relations Report

Main Points – Community Relations was not present.

Action:

Statement of Subject: Web Communications Report

Main Points – Collins and Thacker reported on the following:

- Greg Ruth is now including new SA website on all event emails. Traffic on the website has gone up.
- Thacker will give website editing training in April SA meeting.

Action:

Statement of Subject: Marketing Communications Report

Main points – Marketing Communications was not present.

Action:

Statement of Subject: Education and Enrichment Report

Main Points – Bourbon and Vicqueneau reported on the following:

- The first Coffee Talk with Jim McKenzie at capacity for 3/12/15. Will have coffee and breakfast treats.

Action:

Statements of Subject: Finance Report

Main Points — Ning reported on the following :

- Think about budget requests for future events.

Action:

Statement of Subject: Scholarship Report

Main Points – Scholarship was not present.

Action:

Statements of Subject: CUCSA Report

Main Points- Fix and Fahr reported on the following:

- Engagement survey will be launched 3/30/15. Take it if you receive the email. Non-represented staff only, and no Medical Center staff.
- Wellness program- no data showing that money spent on wellness program is affecting wellness outcomes. An idea was brought up to allocate the money locally instead of having the big program across UC's. Consideration of new CUCSA workgroup to talk about program effectiveness.
- Fix and Fahr will send notes from CUCSA meeting to council.

Action:

Statement of Subject: Council Communications Report

Main Points – Fujitani reported on the following:

- Fujitani is now on maternity leave, and Enciso has taken over the Council Communications role.

Action:

Statement of Subject: Ex-Officio Reports

Main points – A&PW, Human Resources and Medical Center were not present.

Action:

The meeting was adjourned at 1:49 PM

The next meeting is Wednesday, April 8, 2015.