

**Staff Assembly Council Meeting Minutes
May 13, 2015**

SA Representatives:

Chair	Dahlia Aguirre	present
Vice Chair	Stephanie Fix	present
Immediate Past Chair	Jason Valdry	present
Finance Chair	Lauri Newell	absent
Finance Chair-Elect	Kasey Ning	present
Council Communications and Special Programs Officer	Megan Enciso	present
CUCSA (Sr.)	Stephanie Fix	present
CUCSA (Jr.)	Ingrid Fahr	present

Standing Committee Representatives:

Community Relations	Laurie Andress-Delaney	absent
	Mindy Han	absent
CUCSA Alumni Representative	Raschel Greenberg	present
Education and Enrichment	Nicole Bourbon	present
	Veronika Vicqueneau	present
Marketing	Greg Ruth	absent
Scholarship	Thu Pham	absent
Staff Appreciation	Mike Puritz	absent
	Joani Harrington	present
Web Communications	Jeremy Thacker	present
	Adriana Collins	present

Ex-Officio Representatives:

Human Resources	John Daly	absent
A&PW	Amy Ruth	absent

Other Attendees:

Stephane Muller
Robert Burg

Statement of Subject: Call to Order

Main Points – The meeting was called to order by Aguirre at 12:05 pm.

Statement of Subject: Welcome and Introductions

Main Points – None.

Statement of Subject: Approval of Minutes

March and April minutes were approved. Stephanie Fix motioned, Jason Valdry seconded, all in favor, Adriana Collins abstained.

Statements of Subject: Meeting with Staff Advisors to the Regents

Main Points – Aguirre reported on the following:

- o 45 people attended the Brown Bag meeting. Raschel Greenberg suggested we send a follow up email to the non-Staff Assembly attendees.

Statements of Subject: Staff Assembly Reporting Structure

Main Points – Aguirre reported on the following:

- o Question was raised if we want to move to reporting to Associate Chancellor, Ramona Agrela, as opposed to the Provost's office. SAC would handle more of the staff morale and engagement piece, while staff concerns would be addressed by CACS. This move would help define the roles of the two committees. Discussion followed and majority agreed this was a good move.

Statements of Subject: Vice Chair's Report

Main Points – Fix reported on the following:

- Staff Service Awards 6/10
- Wellness Fair needs assistance

Statements of Subject: Immediate Past Chair's Report

Main Points – Valdry reported on the following:

- o Phase 1 of the Strategic Plan project is ending. Staff pay, professional development, mentoring, and staff were mentioned 11 times in the plan.

Statements of Subject: Staff Appreciation

Main Points – Harrington reported on the following:

- Anaheim Ducks game
 - o Raised \$371.88 towards the scholarship fund
- Inventory
 - o Need to look at storage for promotional items and take inventory of what items we currently have.

Action:

Statement of Subject: Community Relations Report

Main Points – Community Relations was not present.

Action:

Statement of Subject: Web Communications Report

Main Points – Collins and Thacker reported on the following:

- Idea was brought up to add to the website tips on how to get involved section

Action:

Statement of Subject: Marketing and Communications Report

Main points – Marketing and Communications was not present.

Action:

Statement of Subject: Education and Enrichment Report

Main Points – Bourbon and Vicqueneau reported on the following:

- Possible upcoming event- how to buy a car
- Working on beer/pub event for July/August
- About 35 attendees at 2nd coffee talk event

Action:

Statements of Subject: Finance Report

Main Points — None.

Action:

Statement of Subject: Scholarship Report

Main Points – Scholarship was not present.

Action:

Statements of Subject: CUCSA Report

Main Points- Fix and Fahr reported on the following:

- Next CUCSA meeting is June 3-5 in Berkeley

Action:

Statement of Subject: Council Communications Report

Main Points – None.

Action:

Statement of Subject: Ex-Officio Reports

Main points – A&PW, Human Resources and Medical Center were not present.

Action:

The meeting was adjourned at 1:34 PM

The next meeting is Wednesday, June 17, 2015.