

**Staff Assembly Council Meeting Minutes  
May 13, 2015**

**SA Representatives:**

Chair	Dahlia Aguirre	present
Vice Chair	Stephanie Fix	present
Immediate Past Chair	Jason Valdry	present
Finance Chair	Lauri Newell	absent
Finance Chair-Elect	Kasey Ning	present
Council Communications and Special Programs Officer	Megan Enciso	present
CUCSA (Sr.)	Stephanie Fix	present
CUCSA (Jr.)	Ingrid Fahr	present

**Standing Committee Representatives:**

Community Relations	Laurie Andress-Delaney	absent
	Mindy Han	absent
CUCSA Alumni Representative	Raschel Greenberg	present
Education and Enrichment	Nicole Bourbon	present
	Veronika Vicqueneau	present
Marketing	Greg Ruth	absent
Scholarship	Thu Pham	absent
Staff Appreciation	Mike Puritz	absent
	Joani Harrington	present
Web Communications	Jeremy Thacker	present
	Adriana Collins	present

**Ex-Officio Representatives:**

Human Resources	John Daly	absent
A&PW	Amy Ruth	absent

**Other Attendees:**

Stephane Muller  
Robert Burg

**Statement of Subject: Call to Order**

Main Points – The meeting was called to order by Aguirre at 12:05 pm.

**Statement of Subject: Welcome and Introductions**

Main Points – None.

**Statement of Subject: Approval of Minutes**

March and April minutes were approved. Stephanie Fix motioned, Jason Valdry seconded, all in favor, Adriana Collins abstained.

**Statements of Subject: Meeting with Staff Advisors to the Regents**

Main Points – Aguirre reported on the following:

- o 45 people attended the Brown Bag meeting. Raschel Greenberg suggested we send a follow up email to the non-Staff Assembly attendees.

### **Statements of Subject: Staff Assembly Reporting Structure**

Main Points – Aguirre reported on the following:

- o Question was raised if we want to move to reporting to Associate Chancellor, Ramona Agrela, as opposed to the Provost's office. SAC would handle more of the staff morale and engagement piece, while staff concerns would be addressed by CACS. This move would help define the roles of the two committees. Discussion followed and majority agreed this was a good move.

### **Statements of Subject: Vice Chair's Report**

Main Points – Fix reported on the following:

- Staff Service Awards 6/10
- Wellness Fair needs assistance

### **Statements of Subject: Immediate Past Chair's Report**

Main Points – Valdry reported on the following:

- o Phase 1 of the Strategic Plan project is ending. Staff pay, professional development, mentoring, and staff were mentioned 11 times in the plan.

### **Statements of Subject: Staff Appreciation**

Main Points – Harrington reported on the following:

- Anaheim Ducks game
  - o Raised \$371.88 towards the scholarship fund
- Inventory
  - o Need to look at storage for promotional items and take inventory of what items we currently have.

**Action:**

### **Statement of Subject: Community Relations Report**

Main Points – Community Relations was not present.

**Action:**

### **Statement of Subject: Web Communications Report**

Main Points – Collins and Thacker reported on the following:

- Idea was brought up to add to the website tips on how to get involved section

**Action:**

### **Statement of Subject: Marketing and Communications Report**

Main points – Marketing and Communications was not present.

**Action:**

### **Statement of Subject: Education and Enrichment Report**

Main Points – Bourbon and Vicqueneau reported on the following:

- Possible upcoming event- how to buy a car
- Working on beer/pub event for July/August
- About 35 attendees at 2<sup>nd</sup> coffee talk event

**Action:**

**Statements of Subject: Finance Report**

Main Points — None.

**Action:**

**Statement of Subject: Scholarship Report**

Main Points – Scholarship was not present.

**Action:**

**Statements of Subject: CUCSA Report**

Main Points- Fix and Fahr reported on the following:

- Next CUCSA meeting is June 3-5 in Berkeley

**Action:**

**Statement of Subject: Council Communications Report**

Main Points – None.

**Action:**

**Statement of Subject: Ex-Officio Reports**

Main points – A&PW, Human Resources and Medical Center were not present.

**Action:**

The meeting was adjourned at 1:34 PM

The next meeting is Wednesday, June 17, 2015.