Staff Assembly Council Meeting Minutes
May 13, 2015

SA Representatives:
Chair                Dahlia Aguirre  present
Vice Chair           Stephanie Fix    present
Immediate Past Chair Jason Valdry  present
Finance Chair       Lauri Newell     absent
Finance Chair-Elect  Kasey Ning     present
Council Communications and Special Programs Officer Megan Enciso present
CUCSA (Sr.)          Stephanie Fix    present
CUCSA (Jr.)          Ingrid Fahr     present

Standing Committee Representatives:
Community Relations  Laurie Andress-Delaney absent
                      Mindy Han         absent
CUCSA Alumni Representative Raschel Greenberg present
Education and Enrichment Nicole Bourbon   present
                      Veronika Vicqueneau present
Marketing            Greg Ruth        absent
Scholarship          Thu Pham        absent
Staff Appreciation   Mike Puritz      absent
                      Joani Harrington present
Web Communications   Jeremy Thacker   present
                      Adriana Collins   present

Ex-Officio Representatives:
Human Resources      John Daly        absent
A&PW                 Amy Ruth        absent

Other Attendees:
Stephane Muller
Robert Burg

Statement of Subject: Call to Order
Main Points – The meeting was called to order by Aguirre at 12:05 pm.

Statement of Subject: Welcome and Introductions
Main Points – None.

Statement of Subject: Approval of Minutes
March and April minutes were approved. Stephanie Fix motioned, Jason Valdry seconded, all in favor, Adriana Collins abstained.

Statements of Subject: Meeting with Staff Advisors to the Regents
Main Points – Aguirre reported on the following:
  o 45 people attended the Brown Bag meeting. Raschel Greenberg suggested we send a follow up email to the non-Staff Assembly attendees.
Statements of Subject: Staff Assembly Reporting Structure
Main Points – Aguirre reported on the following:
  o Question was raised if we want to move to reporting to Associate Chancellor, Ramona Agrela, as opposed to the Provost’s office. SAC would handle more of the staff morale and engagement piece, while staff concerns would be addressed by CACS. This move would help define the roles of the two committees. Discussion followed and majority agreed this was a good move.

Statements of Subject: Vice Chair’s Report
Main Points – Fix reported on the following:
  • Staff Service Awards 6/10
  • Wellness Fair needs assistance

Statements of Subject: Immediate Past Chair’s Report
Main Points – Valdry reported on the following:
  o Phase 1 of the Strategic Plan project is ending. Staff pay, professional development, mentoring, and staff were mentioned 11 times in the plan.

Statements of Subject: Staff Appreciation
Main Points – Harrington reported on the following:
  • Anaheim Ducks game
    o Raised $371.88 towards the scholarship fund
  • Inventory
    o Need to look at storage for promotional items and take inventory of what items we currently have.

Action:

Statement of Subject: Community Relations Report
Main Points – Community Relations was not present.

Action:

Statement of Subject: Web Communications Report
Main Points – Collins and Thacker reported on the following:
  • Idea was brought up to add to the website tips on how to get involved section

Action:

Statement of Subject: Marketing and Communications Report
Main points – Marketing and Communications was not present.

Action:

Statement of Subject: Education and Enrichment Report
Main Points – Bourbon and Vicqueneau reported on the following:
  • Possible upcoming event- how to buy a car
  • Working on beer/pub event for July/August
  • About 35 attendees at 2nd coffee talk event

Action:
Statements of Subject: Finance Report
Main Points — None.

Action:

Statement of Subject: Scholarship Report
Main Points – Scholarship was not present.

Action:

Statements of Subject: CUCSA Report
Main Points- Fix and Fahr reported on the following:
  • Next CUCSA meeting is June 3-5 in Berkeley

Action:

Statement of Subject: Council Communications Report
Main Points – None.

Action:

Statement of Subject: Ex-Officio Reports
Main points – A&PW, Human Resources and Medical Center were not present.

Action:
The meeting was adjourned at 1:34 PM

The next meeting is Wednesday, June 17, 2015.