Staff Assembly Council Meeting Minutes  
November 8, 2018

SA Representatives:
Chair: Kasey Ning present
Vice Chair: Megan Enciso present
Finance Chair: Kara McClyde present
Finance Chair-Elect: Amanda Garcia-Hall present
Council Communications and Special Programs Chair: Connie Cheng present
Council Communications and Special Programs Chair-Elect: Jamie Hernandez absent
CUCSA (2nd year): Stephane Muller present
CUCSA (1st year): John Bodenschatz present

Standing Committee Representatives:
Community Relations: Alice Han present
Education and Enrichment: Cathy Yates present
Marketing: Mei Deng present
Scholarship: Sandy Lee absent
Staff Appreciation: Joani Harrington present
Web Communications: Nader Bigdeli present

Ex-Officio Representatives:
Human Resources: Pamela James present
Medical Center: Justin Wang absent
Wellness: Dyan Hall absent

Other Attendees:
Jeremy Thacker
Ingrid Fahr
Arielle Hinojosa-Garcia

Statement of Subject: Call to Order
Main Points – The meeting was called to order by K. Ning at 12:22pm.

Statement of Subject: HR Group Activity
Main Points – Andrea Gaines led a group activity.

Statements of Subjects: Chair
Main Points – K. Ning shared the following:
• Will invite Kathy Hill to upcoming meeting to discuss engagement as a UCI-wide effort
• Met with UCI Retirement Association and plan to collaborate with the group
  o Have supported scholarship program
  o Will have golf tournament event in May; proceeds will go to scholarships
Perhaps allow them to have booth at pancake breakfast at Anteatery to share information
Wish to increase partnership and visibility

- December meeting
  - K. Ning will send Doodle poll to gauge interest and availability for event in lieu of meeting

**Statement of Subjects: Approval of Minutes**
- Will approve by email

**Statement of Subjects: Staff Appreciation**
Main Points – J. Harrington shared the following:
- Food for picnic was free
- Will post on Facebook for discount sports tickets
- Ontario Reign- will discuss how to get reimbursed
- Working on upcoming Ducks game

**Statement of Subject: Community Relations**
Main Points – A. Han shared the following:
- OC Food Bank did not get enough interest; will send email reminder next time
  - Will emphasize heavy lifting is not required and available to high school volunteers
- Take 15 event on 11/15
- Helping Hands- 108 applications; not all may qualify; 62 sponsors

**Statement of Subject: Scholarship**
Main Points – K. Ning shared the following:
- Fundraiser moved from Chick-fil-A to The Stand 11-9pm; will send reminder Zotmail
  - Can order online and pick up food to go
- December 19 – Blaze Pizza at UTC all day

**Statement of Subjects: CUCSA**
Main Points – S. Muller and J. Bodenschatz shared the following:
- Next meeting at UC Davis December 5-7
  - Email S. Muller and J. Bodenschatz any ideas or feedback

**Statement of Subjects: Education and Enrichment:**
Main Points- C. Yates shared the following:
- Two events coming up
  - Sherwynn Umali Coffee Talk on 11/15- will send reminder to attendees
  - Career Arc event in collaboration with HR- will send reminder if low enrollment

**Statement of Subjects: Council Communications and Special Programs**
Main Points – C. Cheng reported on the following:
- Lunch with Leadership with L. Song Richardson on 11/15 in DCE
- Lunch with Leadership panels in collaboration with HR in response to engagement survey
  - Staff indicated desire for more transparency, communication, and concern regarding change management
  - Events will allow for about 200 attendees in Student Center
  - February 7 event – working on confirming panelists
  - May 7 event confirmed
**Statement of Subjects: Marketing**
Main Points – K. Ning shared the following:
- If reminders for events are necessary due to low interest, communicate with M. Deng
- Will add meeting dates to newsletter and calendar
- Will create icon to add to email signature

**Statement of Subjects: Web Communications**
Main Points – K. Ning shared the following:
- Website is being updated

The meeting was adjourned at 1:44pm.