SA Representatives:
Chair: Kasey Ning present
Vice Chair: Megan Enciso present
Finance Chair: Kara McClyde present
Finance Chair-Elect: Amanda Garcia-Hall present
Council Communications and Special Programs Chair: Connie Cheng present
Council Communications and Special Programs Chair-Elect: Jamie Hernandez present
CUCSA (2nd year): Stephane Muller present
CUCSA (1st year): Felix Rodriguez present

Standing Committee Representatives:
Community Relations: Lauren Walker present
Education and Enrichment: Cathy Yates present
Scholarship: Sandy Lee present
Staff Appreciation: Joani Harrington present
Web Communications: Nader Bigdeli present
Sarah Prom absent

Ex-Officio Representatives:
Human Resources: Pamela James present
Medical Center: Justin Wang absent
Wellness: Dyan Hall present

Other Attendees:
Jorge
Stephanie
Ingrid
Dalia
Arielle
Jason

Statement of Subject: Call to Order
Main Points – The meeting was called to order by K. Ning at 12:05pm.

Statement of Subject: Approval of Minutes
- July minutes were approved. J. Harrington motioned to approve. Seconded by N. Bourbon. All in favor. None opposed.

Statements of Subjects: Chair
Main Points –
- Welcoming new members:
  - Alice Han from CGO Accounting, Community Relations Co-Chair
  - Lynette Mabutol from Paul Merage, Scholarship Co-Chair
- Council reviews proposed fiscal year budget for 2018-19
Changes to marketing/Zotmail:
  - Streaming zotmail requests and sending out
  - Looking for marketing co-chair
  - Discussing 3 week request for Zotmail
Office of Inclusive Excellence gathering September 18th: Creating Inclusive Excellence Opportunities for the campus discussions; 8:30am to 3:30pm
Planning meeting for August:
  - Committee’s to present this year’s events

Statements of Subjects: Staff Appreciation
Main Points – J. Harrington reported on the following:
  - Picnic will be August 16, all set
  - Set-up crew is good to go, still need individuals for clean-up
  - Special guest from the Ducks Entertainment Group
  - Vendor booths will be aligned with the food line so that attendees may view all the vendors
  - Discounted tickets for Angels game August 11
  - Upcoming pending football games:
    - Rams
    - UCLA

Statement of Subject: Scholarship
Main Points – S. Lee reported on the following:
  - New Co-Chair, Lynette
  - Committee going forward will meet monthly
  - Working to secure dates for Dine-Out Fundraisers: Possibly The Stand at the Bluffs, Chipotle, Blaze Pizza, Chick-fil-A, etc.
  - Scholarship recipients: working on submitting reimbursement

Statement of Subject: CUCSA
Main Points – S. Mulle reported on the following:
  - Next meeting early September
  - N. Bourbon shared mental health report
  - S. Mueller shared financial report
  - Submitted to UCOP
    - President J. Napolitano was present and thankful to hear CUCSA feedback
  - Suggested adding CUCSA corner on Staff Assembly website to help disseminate information
    - Add links to other Staff Assemblies on our website

Statement of Subjects: Community Relations
Main Points- L. Walker reported on the following:
  - Early stages of planning, taking a look at planning events around the food bank
  - Looking at suggestions from Megan

Statements of Subjects: Education & Enrichment
Main Points – C. Yates reported on the following:
First committee meeting a few days ago, 4 attendees and shared ideas
Cathy looking for volunteers for coffee talks, trying to push these events
Working with committee to create additional events:
  o Potentially tour of the Buck Collection for SA
  o Pending names for coffee talks
  o Nicole to provide sample invitation to coffee talk for inviting speakers to attend

Statement of Subjects: Council Communications and Special Programs
Main Points – C. Cheng and J. Hernandez reported on the following:
  • Looking to secure dates and speakers for Lunch with Leadership and special program with panelists (name pending, “Lunch with Leadership XL”)
  • Recommendations:
    o Ryan Foland- Marketing/Web Communications
    o Sherwin Oumali (SA)
    o Janet Mason- Capital Planning
    o Connie and Jamie to secure names from pending asks
  • Looking to update document for list of available spaces, capacity, associated costs, etc.

Statement of Subjects: HR
Main Points – D. Hall and P. James:
  • Achieve campaign- impact on the effect this tool has done for the UCI community
  • Discussing the impact of other campaigns with staff engagement and overall employee engagement
  • Merit Increases:
    o Letters to go out in September
    o Bi-Weekly employees seeing Merit Increase
    o Monthly employees seeing Merit Increase
    o Retroactive check being presented to staff in October

Statement of Subjects: Immediate Past Chair
Main Points – N. Bourbon reported on the following:
  • FY 18 final report pending
  • Handout for Staff Assembly Activities 2017-18: reviewing past events timeline

Statement of Subjects: Web Communications
Main Points- N. Bigdeli reported on the following:
  • Inform Nader of any web updates going forward

The meeting was adjourned at 1:39pm.