Staff Assembly Council Meeting Minutes  
May 9, 2019

SA Representatives:
Chair: Kasey Ning  present
Vice Chair: Megan Enciso  present
Immediate Past Chair Pro Tem: Jeremy Thacker  present
Finance Chair: Kara McClyde  present
Finance Chair-Elect: Amanda Garcia-Hall  present
Council Communications and Special Programs Chair: Connie Cheng  present
Council Communications and Special Programs Chair-Elect: Jamie Hernandez  present
CUCSA (2nd year): Stephane Muller  present
CUCSA (1st year): John Bodenschatz  absent

Standing Committee Representatives:
Community Relations: Alice Han  present
Education and Enrichment: Cathy Yates  present  
Kamber Lamoureux  absent
Marketing: Mei Deng  present
Scholarship: Sandy Lee  absent
Lynette Mabutol  present
Staff Appreciation: Joani Harrington  present
Web Communications: Nader Bigdeli  absent
Sarah Prom  absent

Ex-Officio Representatives:
Human Resources: Pamela James  present
Medical Center: Justin Wang  absent
Wellness: Dyan Hall  present

Other Attendees:
Jason Valdry
Stephanie Fix

Chair- Kasey Ning:
- Approval of February, March, and April Minutes
- Scheduling meetings with council members (non-elected positions)

Discussion lead by Office of Inclusive Excellence with Doug Haynes and Marguerite Bonous-Hammarch
“Inclusive Excellence Action Planning 2018-19”

Vice Chair-Megan Enciso:
- Looking for volunteers for Staff Service Awards
- Going over the nominations for Excellence in Leadership Awards
• Start time for Staff Awards will be 7:30am for reception with the ceremony beginning at 9am
• Staff Assembly Council Members Nominations live- good numbers so far!

Immediate Past Chair- Jeremy Thacker:
• No updates

Finance- Kara McClyde:
• No updates

Staff Appreciation- Joani Harrington:
• Getting ready for the picnic, finalizing registration list
• Working with Sarah on contract with Student Center
• Working on water stations
• Joani looking at examples to consider for picnic tables/chairs
• Working with Sarah and Nader to work on more information about the picnic on the website

Community Relations- Alice Han:
• May 4th event for beach cleanup at Huntington Beach was a success
• 6/29: Museum Preservation Program
  o Clean
  o Organizing
  o Details still in the works

Scholarship- Sandy Lee and Lynette:
• Thank you for all the participation to Giving Day!
• Changed timing for Dine-Out Fundraisers
• Important dates:
  o Scholarship Applications: Close on 5/15
  o Meet to discuss in June
  o Notify awardees by the end of June

CUCSA- Stephane Muller:
• Preparing to attend the last meeting
• More to inform at next meeting on 6/13

Education & Enrichment- Cathy Yates and Kamber Lamoureux:
• Event “Cooking with Chef Jessica” at the Arc
• Chef Jessica is working with Cathy on how to donate food goods from Albertsons
• Upcoming event: Coffee Talk with Salvador Rivas, Senior Executive Director of Development, Campaign Initiatives
• Save the date for Mindful Morning with Jessica Drew De Paz on 6/26

Council Communications & Special Programs- Connie Cheng and Jamie Hernandez:
• May LwL:
  o Thanks for all the volunteers that helped make the event successful!
  o We are done with events for the year!
• Update from Jamie:
  o Thank you to everyone for the continued support, it has been great to be with a team who shows up for one another! I will be stepping down from my position with SA as my current role in UA has evolved and I will be taking on more leadership!

Marketing- Mei Deng:

• Please continue to send all your event information to Mei
• Please make sure to clarify subject lines for Zotmail emails

Web Communications- Sarah Prom and Nader Bigdeli (absent)

Ex-Officio:

• HR- Pamela James: No updates
• Wellness- Dyan Hall:
  o Meet the Cabinet series
  o Meet the Cabinet series featuring Brian Hervey, VC for University Advancement to be held for the month of June
  o Staff Services Awards
    ▪ Honoree’s for Staff Service Awards
    ▪ Excellence in Leadership Honorees
    ▪ Shuttles from the medical center
    ▪ Light refreshments for honorees only
    ▪ Video taping
    ▪ Seating on the floor is 5 years and above
    ▪ Invites going out week of 5/14
    ▪ Centralized Volunteer Form
    ▪ Platform party:
      • Chancellor
      • Chancellor’s Cabinet
      • Vice Provost
      • Vice Provost Cabinet
      • Deans
• Lactation Room Initiative through HR
• College Admission Workshop

Meeting adjourned at 1:39