Staff Assembly Council Meeting Minutes
March 14, 2019

SA Representatives:
- Chair: Kasey Ning (present)
- Vice Chair: Megan Enciso (absent)
- Immediate Past Chair Pro Tem: Jeremy Thacker (absent)
- Finance Chair: Kara McClyde (present)
- Finance Chair-Elect: Amanda Garcia-Hall (present)
- Council Communications and Special Programs Chair: Connie Cheng (present)
- Council Communications and Special Programs Chair-Elect: Jamie Hernandez (present)
- CUCSA (2nd year): Stephane Muller (present)
- CUCSA (1st year): John Bodenschatz (present)

Standing Committee Representatives:
- Community Relations: Alice Han (present)
- Education and Enrichment: Cathy Yates (present)
  Kamber Lamoureux (absent)
- Marketing: Mei Deng (present)
- Scholarship: Sandy Lee (present)
  Lynette Mabutol (present)
- Staff Appreciation: Joani Harrington (present)
- Web Communications: Nader Bigdeli (absent)
  Sarah Prom (present)

Ex-Officio Representatives:
- Human Resources: Pamela James (present)
- Medical Center: Justin Wang (absent)
- Wellness: Dyan Hall (present)

Other Attendees:
- Jason Valdry
- Ingrid Fahr
- Claudia Cheffs

Chair- Kasey Ning:
- Call to order at 12:07pm
- Introductions
- Staff Advisors on campus:
  - Kasey invited to Staff Pancake Breakfast
  - Will be present at April Meeting
  - Applications for staff advisors: Due 4/1
  - Meet and greet with Staff Advisors: 4/24 (open to all staff)
Chancellors Luncheon: Invites went out the past week

Vice Chair-Megan Enciso:
- Excellence in Leadership call for nominations went out

Immediate Past Chair- Jeremy Thacker (absent)

Finance- Kara McClyde:
- No updates

Staff Appreciation- Joani Harrington:
- Sporting events tickets went out
- Staff Pancake Breakfast coming up: Doors open at 5:30am
  - Vegan options available
- Arts Nights tickets went out

Community Relations- Alice Han:
- Reintroducing the stocking stuffer event:
  - Keep a lookout for email

Scholarship- Sandy Lee and Lynette:
- Last fundraiser at Blaze: $345.83
- See SA updates for more fundraisers to come
- UCI Giving Day: 4/24/19
- SA Scholarship:
  - Confirming the number of scholarships available to give out

CUCSA- John Bodenschatz:
- John and Stephane met with other delegates at UCSD
  - Met with Chief HR Officer
  - Met with Staff Advisor to discuss the need to better educate staff on various topics
  - Met with advisor of UCRP
  - Changes to survey for Staff Engagement UC campus wide:
    - Each campus can seek additional feedback by resending certain questions periodically to get a “pulse” of the campus
  - CUCSA to capture their own survey to assist in helping others to understand what CUCSA is and how they can help make it more accommodating
  - 9/2020: CUCSA coming to UCI
  - Discussing budget for CUCSA in preparation for planning next year
  - Best Practices for Staff Assembly:
    - Moving forward as a first year delegate, individuals are brought up to speed quickly to be more proactive and efficient in the time that they do have
Education & Enrichment- Cathy Yates and Kamber Lamoureux (absent):

- Collaboration with HR has been very positive, plans to continue
- Coffee Talks going well and will continue to occur:
  - Coffee talk with Salvador Rivas in May (9-10am in Newkirk Den)
- Event with Chef Jessica from the ARC
- Event with Jessica Drew de Paz around Mindfulness with the Susan Samueli Center for Integrative Medicine

Council Communications & Special Programs- Connie Cheng and Jamie Hernandez:

- Lunch with Leadership Panel Series: 5/7
  - Panel to include Brian Pratt, Richard Demerjian, and Gregory Jue
  - Working to secure a space at Student Center
- Additional special program before 7/1:
  - More info to come soon

Marketing- Mei Deng (Absent):

- No updates

Web Communications- Sarah Prom and Nader Bigdeli (absent):

- No updates

Ex-Officio:

- Wellness- Dyan Hall:
  - UC Walks: 5/21 10am-1:30pm
    - Walks beginning every 15 minutes
    - Slower paced walks to allow Campus Leadership to host these walks to talk more about campus
  - Staff Service Awards:
    - 6/11 at Bren Events Center: UCI Service Award Ceremony
    - Standardizing Gift Distribution
    - Looking to hold about 3,500 people to attend
    - All UCI Leadership to be on stage
  - Staff Engagement:
    - Tentative name of “Meet the Cabinet” to come soon around town hall style meetings
    - Engagement Ambassadors:
      - Educating staff on engagement within UCI
      - Encourage managers to nominate staff
      - Promotes improving your department
  - The 3rd campaign has been postponed due to striking
    - Pride in UCI: Begin the 3rd week of May
Delay in the Zotmail re: The 12 Ideas
  ▪ To be approved soon and sent by Ramona

Meeting adjourned at 1:18