### SA Representatives

<table>
<thead>
<tr>
<th>Role</th>
<th>Name</th>
<th>Status</th>
</tr>
</thead>
<tbody>
<tr>
<td>Chair</td>
<td>Megan Enciso</td>
<td>Present</td>
</tr>
<tr>
<td>Vice Chair</td>
<td>Connie Cheng</td>
<td>Present</td>
</tr>
<tr>
<td>Immediate Past Chair</td>
<td>Kasey Ning</td>
<td>Present</td>
</tr>
<tr>
<td>Finance Chair</td>
<td>Amanda Garcia-Hall</td>
<td>Present</td>
</tr>
<tr>
<td>Finance Chair Elect</td>
<td>Jake Vo</td>
<td>Absent</td>
</tr>
<tr>
<td>Council Communications &amp; SP elect</td>
<td>CrystalRae Lugo-Shearer</td>
<td>Present</td>
</tr>
<tr>
<td>CUCSA (2nd year)</td>
<td>John Bodenschatz</td>
<td>Absent</td>
</tr>
<tr>
<td>CUCSA (1st year)</td>
<td>Lou Gill</td>
<td>Present</td>
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### Standing Committee Representatives

<table>
<thead>
<tr>
<th>Committee</th>
<th>Representative</th>
<th>Status</th>
</tr>
</thead>
<tbody>
<tr>
<td>Community Relations</td>
<td>Alice Han</td>
<td>Present</td>
</tr>
<tr>
<td>Education and Enrichment</td>
<td>Cathy Yates</td>
<td>Present</td>
</tr>
<tr>
<td></td>
<td>Kamber Lamoureux</td>
<td>Absent</td>
</tr>
<tr>
<td>Marketing</td>
<td>Mei Deng</td>
<td>Present</td>
</tr>
<tr>
<td>Scholarship</td>
<td>Sandy Lee</td>
<td>Absent</td>
</tr>
<tr>
<td></td>
<td>Lynette Mabutol</td>
<td>Absent</td>
</tr>
<tr>
<td>Staff Appreciation</td>
<td>Joani Harrington</td>
<td>Present</td>
</tr>
<tr>
<td>Web Communications</td>
<td>Nader Bigdeli</td>
<td>Absent</td>
</tr>
<tr>
<td></td>
<td>Sarah Prom</td>
<td>Absent</td>
</tr>
</tbody>
</table>

### Ex-Officio Representatives

<table>
<thead>
<tr>
<th>Department</th>
<th>Representative</th>
<th>Status</th>
</tr>
</thead>
<tbody>
<tr>
<td>Human Resources</td>
<td>Pamela James</td>
<td>Present</td>
</tr>
<tr>
<td>Medical Center</td>
<td>Justin Wang</td>
<td>Absent</td>
</tr>
<tr>
<td>Wellness</td>
<td>Dyan Hall</td>
<td>Present</td>
</tr>
</tbody>
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### Other Attendees:

- Jeremy Thacher
- Stephanie Fix
- Chanelle Guillaume
Call to Order

- Megan Enciso called the meeting to order at 12:25 p.m.

Welcome & Introductions

Approval of Minutes

- Joani Harrington motioned to approve the minutes. Kasey Ning seconded the motion. All were in favor. June minutes approved.

Chair

- Welcome
- Name Tags & T-Shirts
  - CR, Jake, and Lou will get name tags
  - Those interested in a shirt see Megan

Vice Chair

- Bylaws Committee
  - Jeremy, Amanda and Kasey volunteered to be on the committee
- OC One Cup
  - Saturday, 9/28/19 at OCC
  - Family friendly competitive games- relays, dodgeball, corn-hole, etc.
  - Community and Government Relations is willing to sponsor a team for Staff Assembly. Please let Connie know if you are interested in participating.
  - Connie will send the council a copy of the flier via email.

Immediate Past Chair

- Annual report (past achievements, pictures, etc.) due July 31 to Kasey.
- Emergency Staff Housing
  - The committee met and began drafting guidelines

Finance

- No updates at this time

Staff Appreciation

- Staff Picnic- August 22 in Aldrich Park. Theme is 1980’s Dance Party
  - Purchased back pack flags
  - Shuttle company is secured
  - Two free water stations from campus food services secured
  - Looking to expand vegan/vegetarian options
Community Relations

- OC Food Bank Volunteer Opportunity: August 24
  - Will have an online registration and will advertise to campus
- Heritage Museum of OC
  - 44 people attended
  - 146 hours were donated on behalf of UCI
    - Were at the Kellogg House providing necessary updates to the house
  - Received positive feedback from the volunteers

Scholarship

- Dine-Out Fundraiser at Gina’s Pizza is Wednesday July 17, 2019 11am-1pm.
- 2019-2020 Scholarships
  - 12 individuals were selected—zotMail will be sent later this month with details.

CUCSA

- First CUCSA meeting will be in early September at UCLA

Education & Enrichment

- No updates

Council Communications and Special Programs

- No updates

Marketing

- No updates

Web Communications

- No updates

Human Resources

- Budget was approved for merit increases
- One time special fund for star award was approved (1%)
  - Managers can give in form of two type of STAR awards. Need to meet the criteria of a STAR ward to be able to receive. The 1% is centrally funded, not at the department budget level. August 5th is the deadline for schools/departments to turn in STAR submissions. This can be entered via ACHIEVE. This applies for FTE/permanent non-represented employees
  - Achievement $1000- for above target employees
  - Recognition $500- for on target employees
Employee Engagement

- 1500 employees attended the new formatted Service Awards
  - Campus HR will work with schools/departments on how to give out the gifts
  - How to distribute photos with leadership is in progress
- Meet the Cabinet: Andrea Dunn Eaton, General Campus Counsel
  - July 25, 2019 12-12:50 in the Student Center Ballroom
  - What makes your team strong? Is the focus for the campaign
  - Deadline to submit is July 31 by 5pm
  - Currently have 45 submissions

Gallop Employment Engagement Survey

- Survey opens on August 12 and closes on September 6
- For those employees who may not have access to a computer can call HR directly to make accommodations

Wellness

- HR Wellness will be the administrative home for the lactation program (promoting and centralizing lactation rooms on campus). Will retrofit old buildings and include rooms in new construction
- Healthy Vending Policy
  - Currently meet their standard of 50% of vending machines on campus have healthy snacks
  - Looking to achieve 100%
- Mental Health First Aid training
  - Training HR professionals as part of professional development/skills building
    - Will complete a 4 hour certification
- Wellness Ambassadors
  - Next meeting will be August 12
- Intramurals for Staff
  - Volleyball
  - Added Aqua fit $5 for non-ARC members
- Trainings/Workshops
  - Work directly with Dyan for additional training through EAP
  - Most requested trainings are legal and finance
  - 7/19/19 Homebuyers workshop- facilitated by Schools First

Meeting adjourned at 1:09 p.m.

Next meeting is 8/8/19 12-2pm at HG 1030