Staff Assembly Council Meeting Minutes
September 12, 2019

SA Representatives:

Chair: Megan Enciso  Present
Vice Chair: Connie Cheng  Present
Immediate Past Chair: Kasey Ning  Absent
Finance Chair: Amanda Garcia-Hall  Present
Finance Chair Elect: Jake Vo  Present
Council Communications & SP elect: CrystalRae Lugo-Shearer  Present
CUCSA (2nd year): John Bodenschatz  Present
CUCSA (1st year): Lou Gill  Present

Standing Committee Representatives:

Community Relations: Alice Han  Present
Education and Enrichment: Cathy Yates  Present
Marketing: Mei Deng  Present
Scholarship: Sandy Lee  Present
Staff Appreciation: Joani Harrington  Present
Web Communication: Sarah Prom  Absent

Ex-Officio Representatives

Human Resources: Pamela James  Absent
Medical Center: Justin Wang  Absent
Wellness: Dyan Hall  Present

Other Attendees:
Stephanie Fix
Jason Valdry
Chanelle Guillaume
Call to Order

- Megan Enciso called the meeting to order at 12:10pm

Approval of Minutes

- Joanie motioned to approve the minutes and Amanda seconded the motion. All were in favor. August minutes approved.

Chair

- Received approved budget
- Got a little bit of an increase
- Via Zotmail put sent announcement of open position(s)
- Hoping for a full staff and council

Vice Chair

- The bi-laws committee will be meeting at the end of September.
- More updates at next meeting

Immediate Past Chair

- 18-19 annual report
- Given to Romona and Julie—to include in budget request

Finance

- No updates

Staff Appreciation

- Picnic was fun
- Record attendance
- Note for next year: will rope off section
  - Gifts were sent out to the winners
  - Working on the website for the history of the picnic
  - Idea for next year—have leadership serve
- Halloween costume- 10/31
  - Planning is underway
- 2020 Breakfast. Tentative dates 3/24 or 3/26
- 2020 Picnic—may need to move due to religious holidays in August. Committee will wait to January to finalize the date

Community Relations
• OC Food bank volunteer
  o 124 attended

Scholarships

• Calendar handout

CUCSA

• Met last week at UCLA
• Increasing the retirement contribution on both sides
  o Current 8% employee and 14 % employer
  o New 8% and 16% - over 2 years
    ▪ UCOP did not accept this
    ▪ Negotiations continue
• Lou Gill: chairing a committee on flexible work schedule/ alternate work schedule
  o An idea is to state in the job description if an alternate work schedule is possible with the position
• Engagement Survey: campus and UCOP

Education & Enrichment

• Look to the agenda

Council Communications & Special Programs

• Will collaborate with HR “Meet the Cabinet Series”
  o Police Chief Liz Griffin – tentative for January
• Ideas for future speakers:
  o Tom Andriola, Vice Chancellor of Information Technology and Data
  o John Sterrit, Executive Director of Environmental Health & Safety

Marketing

• No updates

Web Communications

• No updates

Human Resources, Employee Engagement and Wellness

• Staff Engagement Surveyed closed
  o 76% wide enterprise wide
  o 76% campus—1% increase which is great
  o October—data will be sent out
  o Trainings will occur to assist department heads to train their people leader to interpret data
    ▪ Engagement tools available to all
• HR supports & appreciates Staff Assembly’s efforts with employee engagement
- Pancake breakfast
- Staff Picnic

Meeting adjourned at 12:54pm and SA members departed for a campus Tour by Campus Reps.

Next meeting is October 10, 2019 at HG1010